

Designed and Administered by:



ASSOCIATION INSURANCE MANAGEMENT

AIM

ASSOCIATION INSURANCE MANAGEMENT

216 South Peyton Street

Alexandria, Virginia 22314-2813

Phone (703) 739-9300

TOLL FREE NUMBER: 1-800-468-4200

UNDERWRITTEN BY:

LIFE INSURANCE COMPANY OF NORTH AMERICA

CIGNA

PM-25372b
8/89

**COURT
REFERRED
ALTERNATIVE
SENTENCING
VOLUNTEER
INSURANCE
PROGRAM**

for members of



**VIS-[®]
VOLUNTEERS
INSURANCE
SERVICE[®]**

Other VIS Insurance Programs Available to Your Volunteers and Your Organization—

Volunteer Insurance Program

This program combines Accident, Personal Liability, and Excess Automobile coverage for your traditional (non-Court Referred) volunteers.

Directors & Officers/Professional Liability Insurance Program

A comprehensive Directors & Officers/Professional Liability (Errors & Omissions) Insurance program for your Organization and its directors and officers.

To learn more about either of these programs, call our representative at 1-800-468-4200.

Work Release Volunteer Insurance Program—

This program is designed to provide Accident Insurance Protection for an Organization's Work Release Volunteers.

THIS PAMPHLET INTENDS SOLELY TO PROVIDE A GENERAL DESCRIPTION AND NEITHER INTENDS TO NOR CHANGES THE ACTUAL TERMS OF THE POLICIES. THE INSURANCE COVERAGES APPLY ONLY TO CERTAIN OCCURRENCES AND THERE ARE ADDITIONAL EXCLUSIONS.

READ THE POLICIES THEMSELVES TO DETERMINE THE FULL EXTENT AND LIMITATIONS OF THE COVERAGES PROVIDED.

VIS ADMINISTRATIVE GUIDELINES

1. Coverage is available to any volunteer registered on the volunteer organization's VIS Volunteer Roster.
2. The policy year is July 1 to July 1. However, you can apply for insurance for your volunteers on any date. See the application for instructions on how to calculate your premium.
3. All volunteers registered on the VIS Volunteer Roster will be covered regardless of your initial estimated premium.
4. In order to become eligible for the VIS insurance plan, a one time, lifetime membership fee of \$5.00 is required. This is due with your first application for VIS insurance.
5. Before your application will be accepted, a description of your volunteers' duties must be included. The insurance company reserves the right to decline coverage for those volunteer organizations who do not meet their underwriting requirements.
6. Sports clubs, volunteer police, and firefighters are not eligible for VIS.
7. Upon acceptance of your application, you will receive your policy and claim forms.
8. Association Insurance Management is the administrator of the VIS insurance plan. All questions, correspondence, and claims should be addressed to Association Insurance Management.

Volunteers Insurance Service (VIS) Insurance Plan

Volunteers Insurance Service (VIS) is a non-profit association formed for the purpose of researching available and feasible insurance for volunteers, compiling underwriting information, maintaining a central insurance library, furnishing information to its members, and designing and administering insurance for volunteers.

Through VIS,[®] it is now possible to protect volunteers who provide valuable service to the organizations they serve.

The Life Insurance Company of North America is the insurer and Association Insurance Management is the administrator of this VIS Insurance Plan.

This brochure describes the Court Referred Alternative Sentencing Volunteer Program, one of the insurance programs that is now available to volunteers through VIS.

COURT REFERRED ALTERNATIVE SENTENCING VOLUNTEER PROGRAM

In response to the recent development of alternative sentencing programs throughout the United States, Volunteers Insurance Service (VIS), working in conjunction with Association Insurance Management, and the Life Insurance Company of North America, has established an accident insurance program for these court ordered volunteers.

Because of the non-traditional nature of these volunteers, it was necessary to establish a separate program with these people in mind.

The following is a brief description of the insurance program now available for your court ordered alternative sentenced volunteers.

Summary of Coverages

Accident Insurance

Excess Accident Medical Coverage

This coverage will pay up to \$25,000 for medical treatment, hospitalization, and licensed nursing care, required as the result of an accident. The insurance applies while the volunteer is traveling directly to and from, and while participating in volunteer related activities. Initial medical expenses must be incurred within 60 days of the accident. Expenses are then covered for a one-year period following the accident.

Other than X-rays, dental care is covered up to \$500 for accidental injury to natural teeth.

This coverage also provides up to \$50.00 for repair or replacement of eyeglass frames and up to \$50.00 for repair or replacement of eyeglass prescription lenses damaged as a result of an accident.

The maximum payment under this coverage, including dental and eyeglass expenses is \$25,000.

This insurance does not cover expenses incurred which are eligible under any group or franchise policy.

Accidental Death & Dismemberment Coverage

In addition to the accident medical coverage, the insurance company will pay the following benefits for death or loss of limb or sight, occurring within one year after the accident.

- loss of life (paid to beneficiary) \$2,500
- loss of both hands, feet or eyes
or any combination thereof
(paid to volunteer) \$2,500

- loss of either hand, foot or either eye
(paid to volunteer) \$1,250
- loss of thumb and index finger of
either hand (paid to volunteer) \$ 625

PRINCIPAL EXCLUSIONS TO ACCIDENT INSURANCE

This insurance does not apply to:

- sickness or disease;
- expenses for services rendered by a person employed or retained by the VIS member;
- abdominal hernia, however caused; bacterial infection unless caused by a wound;
- war or any act of war, whether declared or not;
- any Volunteer Firefighters, Police Officers, Rescue Squad members, or sports teams;
- flying in experimental aircraft; or serving as a pilot or crew member of any aircraft.

How to File a Claim

If a volunteer has an accident which results in personal injury, he can obtain a claim form from his project director. The volunteer should follow the instructions carefully. When the form has been completed, the volunteer should return it to the project director with any itemized bills. The director will then sign the form and submit it to Association Insurance Management, 216 South Peyton Street, Alexandria, VA 22314-2813.

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VOLUNTEER INSURANCE SERVICE WORK RELEASE PROGRAM

for members of



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SERVICE®**

Other VIS Insurance Programs Available to Your Volunteers and Your Organization—

Volunteer Insurance Program

This program combines Accident, Personal Liability, and Excess Automobile coverage for your traditional (non-work release) volunteers.

Court Referred Alternative Sentenced Volunteer Insurance Program.

This program is designed to provide Accident Insurance Protection for an Organization's Court Referred Alternative Sentenced Volunteers.

Directors & Officers/Professional Liability Insurance Program

A comprehensive Directors & Officers/Professional Liability (Errors & Omissions) Insurance program for your Organization and its directors and officers.

To learn more about either of these programs, call our representative at 1-800-468-4200.

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This brochure describes the Volunteer Insurance Service Work Release Program, one of the insurance programs that is now available to volunteers through VIS.

VOLUNTEER INSURANCE SERVICE WORK RELEASE PROGRAM

In response to the recent development of alternative sentencing programs throughout the United States, Volunteers Insurance Service (VIS), working in conjunction with Association Insurance Management, and the Life Insurance Company of North America, has established an accident insurance program for these work release volunteers.

Because of the non-traditional nature of these volunteers, it was necessary to establish a separate program with these people in mind.

The following is a brief description of the insurance program now available for your work release volunteers.

Summary of Coverages

Accident Insurance

Excess Accident Medical Coverage

This coverage will pay up to \$25,000 for medical treatment, hospitalization, and licensed nursing care, required as the result of an accident. The insurance applies while the volunteer is traveling directly to and from, and while participating in volunteer related activities. Initial medical expenses must be incurred within 60 days of the accident. Expenses are then covered for a one-year period following the accident.

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The maximum payment under this coverage, including dental and eyeglass expenses is \$25,000.

This insurance does not cover expenses incurred which are eligible under any group or franchise policy.

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In addition to the accident medical coverage, the insurance company will pay the following benefits for death or loss of limb or sight, occurring within one year after the accident.

- loss of life (paid to beneficiary) \$2,500
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- sickness or disease;
- expenses for services rendered by a person employed or retained by the VIS member;
- abdominal hernia, however caused; bacterial infection unless caused by a wound;
- war or any act of war, whether declared or not;
- any Volunteer Firefighters, Police Officers, Rescue Squad members, or sports teams;
- flying in experimental aircraft; or serving as a pilot or crew member of any aircraft.

How to File a Claim

If a volunteer has an accident which results in personal injury, he can obtain a claim form from his project director. The volunteer should follow the instructions carefully. When the form has been completed, the volunteer should return it to the project director with any itemized bills. The director will then sign the form and submit it to Association Insurance Management, 216 South Peyton Street, Alexandria, VA 22314-2813.