



OLUNTEERISM

A
Directory
of
Special
Collections

1988

VOLUNTEERISM: A Directory of Special Collections

Produced by a collaboration of individuals and organizations interested in
volunteerism...

Canadian Centre for Philanthropy

Center for Volunteer Development
Virginia Polytechnic Institute & State University

Energize Associates

The Foundation Center

Independent Sector

Minnesota Office on Volunteer Services

United Way of America

Virginia Department of Volunteerism

VOLUNTEER: The National Center

With special assistance from Barbara L. Owen, Consultant

**AS A DEMONSTRATION OF OUR BELIEF IN VOLUNTEERISM
SCOTT PAPER COMPANY
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INTRODUCTION

This Directory is the product of a unique collaborative effort. In October 1986 representatives from ten organizations -- five national nonprofits, one for-profit, three government agencies, and one university program -- met to discuss their mutual interest in their collections of materials on volunteerism. Each participating organization had developed and continued to maintain a major resource center already recognized by researchers of voluntary action.

All ten organizations agreed immediately to two important goals:

- 1) To identify existing collections of materials on volunteerism and to disseminate information about these collections to practitioners, scholars, the media, and other researchers.
- 2) To explore the possibility of building a network among these collections to share information, agree on taxonomy, exchange lists of holdings, and develop compatible computer and manual indexes.

Further, the group committed itself to the primary task of conducting a survey of North American organizations with the objective of compiling at the least a list and at the best a directory of existing library collections. Two years later, this primary task has been accomplished and we are delighted to introduce this Directory to you.

Calling ourselves the "Working Group on Special Collections in Volunteerism," we have conducted our work in true collaborative fashion. We never elected "officers." We planned our activities together and each participating organization committed to -- and completed -- specific tasks within the determined timeframe. We are:

ACTION

Office of Volunteerism Initiatives
806 Connecticut Avenue, N.W.
Washington, DC 20525

Representative:
Regina Steele

The Canadian Centre for Philanthropy
74 Victoria Street
Suite 920
Toronto, ON M5C 2A5

Representative:
Rose van Rotterdam

Center for Volunteer Development
Continuing Education Center, CVD Suite
Virginia Polytechnic Institute & SU
Blacksburg, VA 24061

Representative:
Jane Janey

ENERGIZE ASSOCIATES
5450 Wissahickon Avenue
Lobby A
Philadelphia, PA 19144

Representative:
Susan Ellis

The Foundation Center
79 Fifth Avenue
New York, NY 10003

Representative:
Bill Bartenbach

INDEPENDENT SECTOR
1828 L Street, N.W.
Washington, DC 20036

Representative:
Jeanne Bohlen

Minnesota Office on Volunteer Services
500 Rice Street
St. Paul, MN 55155

Representative:
Laura Lee Geraghty

United Way of America
701 North Fairfax Street
Alexandria, VA 22314-2045

Representatives:
Elizabeth Kelly
Barbara Owen

Virginia Department of Volunteerism
223 Governor Street
Richmond, VA 23219

Representative:
Katherine Noyes

VOLUNTEER: The National Center
1111 North 19th Street
Suite 500
Arlington, VA 22209

Representative:
Kay Drake-Smith

We have enjoyed our collaboration and are presently discussing the possibility of continuing our work and building on this first project. If any reader of this Directory is interested in learning more about such future plans and in offering to participate, please contact any one of us above or use the tear-off feedback form on the last page. In the meantime, we hope that this Directory will be of genuine usefulness to everyone studying the growing field of volunteerism.

METHODOLOGY

In the winter of 1987-88, the Working Group on Special Collections in Volunteerism developed a mailing list of approximately 850 organizations that we speculated would have a collection of materials on volunteerism and sent them a preliminary survey form to determine what resources existed. This mailing list was compiled from the in-house lists of each participating Working Group member plus additional organizations identified during a lengthy planning meeting. We were aware from the start that we would inadvertently overlook some groups, but we felt that our combined spheres of influence gave us at least a wide range of possible contacts.

A total of 327 organizations responded to this first survey, of which 229 indicated that they did have a collection of materials and would be willing to complete a more detailed follow-up questionnaire.

In the spring of 1988, all 229 organizations were sent the detailed questionnaire. Approximately 50 additional organizations were also sent this longer form because the Working Group had reason to believe they in fact had special collections despite not having responded to the first mailing.

With enormous gratitude for the hard work of Barbara Owen, the Working Group compiled the data received from the second questionnaire. This Directory is the result.

In the following pages you will find detailed entries for 102 collections, organized by state or province. These collections met our criteria for inclusion:

- Self-identifying a collection of books and/or other materials on the subject of volunteerism, having at least 25 books or 100 "other" items.
- Permitting this collection to be accessed by members of the public.

We wanted to include collections in as many states and provinces as possible. Therefore, smaller collections may be shown for states/provinces with no other identified resources, while some collections in geographic regions with many resources may have been placed in the Appendix.

The Appendix contains the names and addresses of an additional 52 collections that did not meet the two criteria above but wished to be listed for the benefit of researchers. These smaller resources are therefore starting points for further study.

Because this is the first attempt ever to identify and report on collections in volunteerism, the Working Group recognizes the limitations of its study:

- Because of the methodology of our survey, some collections may have been omitted simply because they were not found.
- All information is presented as reported by the responding organization. We relied on each respondent to read our definition of "volunteerism" and apply it to each particular collection. We did no further assessment of the data provided.
- Details described in each listing may change over time...including the availability of any collection.

Readers will note that we use the word "collection" rather than the word "library." This is because many of the responding organizations do not perceive themselves as operating a library in the formal sense. They collect and maintain books, periodicals, and other items primarily for their in-house use. While all listed collections are available to the public in some way, most are not managed by professional librarians.

Finally, it is important that all users of this Directory know the definition of "volunteerism" developed by the Working Group to help survey respondents determine whether or not their collections should be included:

Volunteerism is all aspects of volunteers and volunteering regardless of setting, or the people doing the activities, or the type of activity performed.

Volunteerism includes:

Volunteers	Boards of Directors/Advisory Committees
Volunteering	Volunteer Centers/Staff Offices
Volunteer Management (recruitment motivation, recognition, training, evaluation . . .)	Volunteer Leadership and Skills Development
Organization and Development of All-Volunteer Membership Groups	Model Volunteer Programs (various settings and types of volunteers)
Full-Time Service Programs (such as VISTA, Mission program, National Youth Service)	International Volunteerism Reports and Studies (data on volunteers)

Volunteer Administration as a Profession (ethics, college curricula, information on professional organizations such as AVA, DOVIAs . . .)

Issues/Public Related to Volunteerism (incentives and barriers, legislation, employment credit, union relations . . .)

Self-Help Groups

Court-Referred Community Service/Alternative Sentencing

Corporate Volunteerism/Work Release Time

In-Kind Services

Pro Bono Publico Work by Professions

Barter

Service-Learning and Student Volunteers

ARRANGEMENT OF ENTRIES

The major section of this Directory profiles select public, university, government and special libraries, and nonprofit organizations and agencies in the United States, Canada and England that have indicated they maintain a collection of materials on volunteerism.

Entries are arranged alphabetically by state or province and then by city. Canadian and British organizations follow those for the United States.

ORGANIZATION NAME: Name as supplied by the organization.

ADDRESS: Permanent mailing address.

CONTACT PERSON: Name and Title (if available) of person(s) in charge of the library or resource center.

PHONE NUMBER: Area code and telephone number. Telephone extensions are not provided, as they are subject to frequent changes.

LARGEST AREA SERVED: Largest geographic area served. Survey respondents were asked to choose from among City/Town; County; State/Province; Region or Nation. A more specific area is noted if provided by the organization.

WHO HAS ACCESS?: The specific publics served. Respondents were asked to choose from Staff, Members, Public, or Other.

HOW ARE MATERIALS ACCESSED?: Methods available to acquire materials. Respondents were asked to indicate all that apply from By Phone, In Person, By Mail, By Computer (includes electronic mail), or Other.

POSSIBLE FEES: Indicates that the organization may charge for copying, interlibrary loan services or for publications.

HOLDINGS RELATED TO VOLUNTEERISM: Quantitative data. Respondents were asked to provide separate figures for Books, Periodical Subscriptions, Clippings (including articles and program materials), Audio Visual Materials and Other categories. Estimates of the number of items have frequently been given. The number given for periodical subscriptions generally refers to the number of titles received, rather than the number of separate issues on file.

KEY SUBJECTS COVERED: Respondents were asked to indicate those topics on which they have a specific quantity of materials. Directory entries have been prepared from this original listing:

- Volunteer Management (recruitment, motivation, recognition, training, evaluation...)
- Organization and development of All-Volunteer Membership and Skills Development
- Full-time Service Programs (VISTA, Mission programs, National Youth Service)
- Volunteer Administration as a Profession (ethics, college curricula, professional organizations, such as AVA, DOVIAs)
- Issues/Public Related to Volunteerism (incentives, barriers, legislation, employment credit, union relations)
- Boards of Directors/ Advisory Committees
- Volunteer Center/State Offices
- Volunteer Leadership Groups
- Model Volunteer Programs
- International Volunteerism
- Research on Volunteerism
- Court-Referred Community Service/Alternative Sentencing
- Corporate Volunteerism
- In-Kind Services
- Pro Bono Publico Work
- Barter
- Service-Learning/Student Volunteers
- Self-Help Groups

SPECIAL FOCUS: Special strengths or notable subjects of the collection.

CLASSIFICATION SCHEME USED: Respondents were asked to choose one from among Library of Congress, Dewey Decimal, Old NICOV/NCVA or Other. The phrase "key subject categories" is used for those many respondents who indicated "subject areas" or "categorical" under the Other category.

FORMS OF CATALOGS MAINTAINED: Respondents were asked to choose all applicable forms among Card Catalog, Book/Binder Catalog, Computer Database, Microfilm/Microfiche or Other. For the sake of this Directory, Microfilm/Microfiche appears as Microform.

COMPUTER HARDWARE/SOFTWARE USED: In cases where holdings information is computerized, respondents were asked to indicate the type of mainframe, mini or personal computer and software packages in use.

HOLDINGS LISTS AVAILABLE: Lists of titles on file available either free of charge or for a fee. Respondents were asked to choose all applicable from among Author/Title; Shelf; Subject, or Accession/Acquisition lists.

ADDITIONAL MATERIALS PRODUCED: Respondents were asked to choose all applicable from among Annotated Bibliographies, Non-Annotated Bibliographies; Fact Sheets, Monographs, Reports, Books, Newsletters, or Other. The term "Bibliographies" appears for those organizations that produce both annotated and non-annotated bibliographies.

SERVICES AVAILABLE: Indicates whether the organization provides Telephone Reference, Interlibrary Loan services, Database Searches, Loans to Individuals and Organizations, or Other services. Services identified in answer to other survey questions are also noted.

SPECIAL COLLECTIONS IN VOLUNTEERISM

Voluntary Action Center

303 Cain Street
Suite D
Post Office Box 986
Decatur, AL 35602

Mary K. Braddock
Executive Director
(205) 355-8628

Largest Area Served: County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone

Holdings Related to Volunteerism:

30 Books; 5 Periodical Subscriptions; 100 Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	X Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories
Forms of Catalogs Maintained: Computer database
Computer Hardware/Software Used: Apple IIE/Appleworks
Holdings Lists Available: Shelf list, subject list
Additional Materials Produced: Fact sheets, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Governor's Office on Volunteerism
Alabama State House
Montgomery, AL 36130

Largest Area Served:
Who Has Access? Staff, Volunteers
How Are Materials Accessed? By Mail

Joyce St. John-Marcus
(205) 261-1729

Holdings Related to Volunteerism:

100+ Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups Full-Time Service Programs	X Court-Referrred Community Service Corporate Volunteerism In-Kind Services Pro Bono Publico Work
X Volunteer Administration as a Profession	X Barter
X Issues Related to Volunteerism Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs International Volunteerism	

Special Focus:

Classification Scheme Used:
Forms of Catalogs Maintained:
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced:

Services Available: Interlibrary loan

Volunteer Bureau of Maricopa County
1515 East Osborn
Phoenix, AZ 85014

Largest Area Served: County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Lucia Causey
(602) 263-9736

Holdings Related to Volunteerism:

110 Books; 3 Periodical Subscriptions; 250 Clippings

2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Six-part plan for managing a volunteer program

Services Available: Loans to individuals and organizations

Arkansas Office of Volunteerism
Suite 1300, Donaghey Plaza South
Post Office Box 1437
Little Rock, AR 72203

May L. Harden
Resource Library Coordinator
(501) 682-7540/682-6714

Largest Area Served: Arkansas
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

697 Books; 760 Periodical Subscriptions; 597 Clippings
30 Audio Visuals; 550 Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, book catalog, computer database
Computer Hardware/Software Used: Apple IIE/Precision 1S-2D
Holdings Lists Available: Author/Title listing
Additional Materials Produced: Reports, books

Services Available: Telephone reference, loans to individuals and organizations, training tools and workshops

Building Better Boards
Marin Community College
Kentfield, CA 94904

Largest Area Served: Marin County
Who Has Access? Staff, Board members of
nonprofit organizations
How Are Materials Accessed? In Person

Esther Rayden
Assistant to the Project Coordinator
(415) 485-9662

Possible fees

Holdings Related to Volunteerism:

100 Books; 3 Periodical Subscriptions; Clippings
Audio Visuals; 100 Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available: Author/Title list

Additional Materials Produced:

Services Available: Telephone reference, loans to individuals

La Miranda Volunteer Center
12900 Bluefield Avenue
La Miranda, CA 90638

Largest Area Served: La Miranda
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone

Tania Rash
Executive Director
(213) 943-0131

Holdings Related to Volunteerism:

70 Books; 1 Periodical Subscriptions; 200 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Alphabetical by author
Forms of Catalogs Maintained: Book catalog
Computer Hardware/Software Used: Apple IIE
Holdings Lists Available: Author/Title list
Additional Materials Produced:

Services Available: Telephone reference, loans to individuals and organizations

Volunteers-in-Action
444 Pearl Street, #A-24
Monterey, CA 93940

Largest Area Served: Monterey Peninsula
Who Has Access? Staff, Public

How Are Materials Accessed? In Person

Barbara Whitman
Executive Director
(408) 373-6177

Holdings Related to Volunteerism:

300 Books; 1 Periodical Subscriptions; 6 Clippings

2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Fact sheets, newsletters

Services Available:

Valley Volunteer Center
333 Division Street
Pleasanton, CA 94566

Betty Stallings
Executive Director
(415) 462-3570

Largest Area Served: Pleasanton
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

60 Books; 2 Periodical Subscriptions; Numerous Clippings

15 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
X Volunteer Center/State Office	X	Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus: Marketing, fund raising, board development

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog, book catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Books, newsletters

Services Available: Loans to individuals and organizations

Grantsmanship Resource Center

960 West Hedding
Suite 220
San Jose, CA 95112

Kathleen Cordova
(408) 244-5280

Largest Area Served: Santa Clara County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone (members)
Possible Fees

Holdings Related to Volunteerism:

75 Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

- | | |
|--|----------------------------------|
| X Volunteer Management | Research on Volunteerism |
| X All-Volunteer Membership Groups | Court-Referred Community Service |
| Full-Time Service Programs | Corporate Volunteerism |
| Volunteer Administration as a Profession | X In-Kind Services |
| Issues Related to Volunteerism | Pro Bono Publico Work |
| X Boards of Directors | Barter |
| Volunteer Center/State Office | Student Volunteerism |
| X Volunteer Leadership | Self-Help Groups |
| Model Volunteer Programs | Other |
| International Volunteerism | |

Special Focus: As a Foundation Center Cooperating Collection, maintain information on local funding sources, Form 990s on California funders

Classification Scheme Used: Alphabetical by author
Forms of Catalogs Maintained: Book catalog, microform
Computer Hardware/Software Used:

Holdings Lists Available:
Additional Materials Produced: Newsletters, consultant's directory, corporate contributions directory

Services Available: Telephone reference, database searches, loans to individuals, organizations, and members

**Volunteer Center Orange County-
Central/South**

1440 East First Street
Santa Ana, CA 92701

Janet Whitcomb
Dir. of Training & Technical Assistance

Largest Area Served: Orange County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

375 Books; 6 Periodical Subscriptions; 1,000 Clippings
20 Audio Visuals; 4 Other (newsletters)

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Volunteer administration

Classification Scheme Used: Customized scheme

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: IBM PC

Holdings Lists Available:

Additional Materials Produced: Non-annotated bibliographies, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Voluntary Action Center
Post Office Box 14524
South Lake Tahoe, CA 95702

Largest Area Served: El Dorado County
Who Has Access? Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Barbara A. Grigsby
Executive Director
(916) 541-2611

Holdings Related to Volunteerism:

10 Books; 5 Periodical Subscriptions; 100 Clippings

5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs		Corporate Volunteerism
X Volunteer Administration as a Profession	X	In-Kind Services
Issues Related to Volunteerism	X	Pro Bono Publico Work
X Boards of Directors	X	Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Apple IIE and IIC

Holdings Lists Available: Author/Title list

Additional Materials Produced: Fact sheets, reports, newsletters

Services Available: Telephone reference, loans to individuals and organizations

**Volunteer Center South Bay-Harbor-
Long Beach Areas**
1230 Cravens Avenue
Torrance, CA 90505

Largest Area Served: South Bay-Harbor-
Long Beach Areas
Who Has Access? Staff, Agencies
How Are Materials Accessed? In Person

Kay Weaver
Program Coordinator
(213) 212-5009

Holdings Related to Volunteerism:

150 Books; 35 Periodical Subscriptions; Clippings
Audio Visuals; Other (scrapbooks)

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available: Subject List

Additional Materials Produced: Bibliographies

Services Available: Loans to individuals and organizations

House of Volunteers
417 North Locust
Visalia, CA 93291

Ed Jost
Director
(209) 738-3483

Largest Area Served: Visalia Unified
School District
Who Has Access? Staff, Members,
Agencies, Volunteers
How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

100 Books; 5 Periodical Subscriptions; 150 Clippings
Audio Visuals; Other

Key Subjects Covered:

X	Volunteer Management	X	Research on Volunteerism
	All-Volunteer Membership Groups		Court-Referrred Community Service
	Full-Time Service Programs		Corporate Volunteerism
X	Volunteer Administration as a		In-Kind Services
	Profession		Pro Bono Publico Work
	Issues Related to Volunteerism		Barter
X	Boards of Directors	X	Student Volunteerism
	Volunteer Center/State Office		Self-Help Groups
X	Volunteer Leadership		Other
X	Model Volunteer Programs		
	International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used: Apple IIE

Holdings Lists Available:

Additional Materials Produced: Reports, books, newsletters, manuals

Services Available: Loans to individuals and organizations

Volunteer Boulder
3305 North Broadway
Suite 1
Boulder, CO 80302

Shirley Giles Davis
Executive Director
(303) 444-4904

Largest Area Served: Boulder County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

100 Books; 50 Periodical Subscriptions; 48 Clippings
Audio Visuals; 75 Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Training materials on volunteer programs and administration

Classification Scheme Used: Under revision

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, newsletters

Services Available: Loans to individuals and organizations

**Institute for Nonprofit Organization
Management**

518 - 17th Street, Suite 338
Denver, CO 80202

Jean Carroccio
(303) 825-0800

Largest Area Served: North America
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

15 Books; 10 Periodical Subscriptions; 100 Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced:

Services Available: Loans to individuals and organizations

**Voluntary Action Center for the
Capitol Region**
880 Asylum Avenue
Hartford, CT 06105

Deborah Walsh
Executive Director
(203) 247-2580

Largest Area Served: County
Who Has Access? Staff, Public, Agencies

How Are Materials Accessed? In Person

Possible Fees

Holdings Related to Volunteerism:

60 Books; 25 Periodical Subscriptions; 10 Clippings
5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Nonprofit management, boardsmanship

Classification Scheme Used: Title and subject

Forms of Catalogs Maintained: Book catalog, computer database

Computer Hardware/Software Used: IBM PC

Holdings Lists Available: Author/Title List

Additional Materials Produced: Reports, newsletters

Services Available: Loans to individuals and organizations

**Volunteer Action Center of
Greater New Haven**
703 Whitney Avenue
New Haven, CT 06511

Largest Area Served: Greater New Haven
Who Has Access? Staff, Members

How Are Materials Accessed? In Person

Elaine Tedesco
Executive Director
(203) 785-1997

Holdings Related to Volunteerism:

85 Books; 15 Periodical Subscriptions; 180 Clippings
10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referrred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	X In-Kind Services
Profession	X Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports, books, newsletters

Services Available: Consultation and technical assistance to member agencies,
speakers

**Volunteer Center of S.W. Fairfield
County**

62 Palmer's Hill Road
Stamford, CT 06902

Largest Area Served: Lower Fairfield
County

Who Has Access? Staff, Public
How Are Materials Accessed? In Person

Marilyn M. Murphy
Executive Director
(203) 348-7714

Holdings Related to Volunteerism:

75 Books; 2 Periodical Subscriptions; 50 Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used: IBM-XT/Multimate

Holdings Lists Available: Subject list

Additional Materials Produced: Newsletters

Services Available: Loans to individuals and organizations

Division of Volunteer Services
Department of Community Affairs
156 South State Street
Dover, DE 19901

Largest Area Served: Delaware
Who Has Access? Staff, Public,
Volunteer Administrators
How Are Materials Accessed? In Person,
By Phone, By Mail

Janet Hughes
Volunteer Administrator
(302) 736-4456

Holdings Related to Volunteerism:

68 Books; 35 Periodical Subscriptions; 100 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress (modified)
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available: Author/Title list, subject list
Additional Materials Produced: Fact sheets, reports, newsletters

Services Available: Telephone reference, loans to individuals and organizations

**American Association of Retired
Persons Resource Center**
1909 K Street, N.W.
Washington, D.C. 20049

Paula M. Lovas
Director
(202) 728-4886

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone, By Mail, By Ageline database
via BRS Information Technologies
Possible Fees

Holdings Related to Volunteerism:

250 Books; 10 Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	X Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Aged

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Cuadra Associates' STAR System/Pro-Cite

Holdings Lists Available: Subject list, accession list, journal holdings list

Additional Materials Produced: Ageline database, thesaurus of aging terminology, annotated bibliographies, fact sheets, newsletters

Services Available: Telephone reference, interlibrary loan

American Society of Association Executives

1575 Eye Street, N.W.
Washington, D.C. 20005

Mary Park McLean
Information Coordinator
(202) 626-2747

Largest Area Served: International
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer
Possible Fees

Holdings Related to Volunteerism:

770 Books; 11 Periodical Subscriptions; Numerous Clippings
Audio Visuals; Other

Key Subjects Covered:

- | | |
|--|----------------------------------|
| X Volunteer Management | Research on Volunteerism |
| X All-Volunteer Membership Groups | Court-Referred Community Service |
| Full-Time Service Programs | Corporate Volunteerism |
| X Volunteer Administration as a Profession | In-Kind Services |
| X Issues Related to Volunteerism | Pro Bono Publico Work |
| X Boards of Directors | Barter |
| X Volunteer Center/State Office | Student Volunteerism |
| X Volunteer Leadership | Self-Help Groups |
| X Model Volunteer Programs | Other |
| X International Volunteerism | |

Special Focus: Association management

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Computer database

Computer Hardware/Software Used: MacDonnell Douglas

Holdings Lists Available: Subject list

Additional Materials Produced: Handouts, annotated bibliographies, monographs, reports, books, Association Management and Leadership magazines

Services Available: Database searches, interlibrary loan, loans to members

Cooperative Extension Service
4-H Youth Program
Room 3860-S
U.S. Department of Agriculture
Washington, D.C. 20250

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public
How Are Materials Accessed? By computer
Possible Fees

Dr. Joel Soobitsky
(202) 447-5332

Holdings Related to Volunteerism:

100 Books; 25 Periodical Subscriptions; 200 Clippings
25 Audio Visuals; 50 Other (Theses and dissertations)

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
X Model Volunteer Programs	Other
X International Volunteerism	

Special Focus: Monographs and theses related to volunteer development within the Cooperative Extension System

Classification Scheme Used: Library of Congress
Forms of Catalogs Maintained: Computer database
Computer Hardware/Software Used: DIALOG (AGRICOLA file)
Holdings Lists Available: Author/Title list
Additional Materials Produced: Annotated bibliographies, fact sheets, monographs, reports, newsletters, volunteer development guides

Services Available: Database searches, interlibrary loan

Foundation for Public Affairs

1255 23rd Street, N.W.
Suite 750
Washington, D.C. 20037

Leslie Swift-Rosenzweig
Executive Director
(202) 872-1750

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Possible Fees

Holdings Related to Volunteerism:

15 Books; 4 Periodical Subscriptions; 300 Clippings

Audio Visuals; Other

Key Subjects Covered:

Volunteer Management
All-Volunteer Membership Groups
Full-Time Service Programs
Volunteer Administration as a
Profession
Issues Related to Volunteerism
Boards of Directors
Volunteer Center/State Office
Volunteer Leadership
Model Volunteer Programs
International Volunteerism

Research on Volunteerism
Court-Referred Community Service
X Corporate Volunteerism
In-Kind Services
Pro Bono Publico Work
Barter
Student Volunteerism
Self-Help Groups
Other

Special Focus: Corporate volunteerism

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Clearinghouse brochure

Services Available: Telephone reference, database searches

Independent Sector
1828 L Street, N.W.
Washington, D.C. 20036

Largest Area Served: International
Who Has Access? Staff, Members, Public

How Are Materials Accessed? By Phone,
By Mail, In Person by appointment

Jeanne Bohlen
Vice President, Membership
(202) 223-8100

Holdings Related to Volunteerism: (See Below)

Books; Periodical Subscriptions; Clippings

Audio Visuals; Other

Key Subjects Covered:

While the organization does not maintain a formal library collection, a database is used to track literature of the voluntary sector at large, including research, tax issues, boardmanship, nonprofit management, philanthropy and voluntarism. Currently, staff maintain personal collections that may be accessed by the researchers and others by appointment. Independent Sector publishes "Research-In-Progress: A National Compilation of Research Projects on Philanthropy, Voluntary Action and Not-for-Profit Activities" and this information is kept on a computer database searchable upon request to Independent Sector staff.

Special Focus: Special effort made to collect bibliographies on voluntary sector-related issues

Classification Scheme Used:

Forms of Catalogs Maintained: Computer

Computer Hardware/Software Used: IBM PC; INMAGIC; dBASE III

Holdings Lists Available:

Additional Materials Produced:

Services Available:

National Service Secretariat
5140 Sherier Place, N.W.
Washington, D.C. 20016

Donald J. Eberly
Executive Director
(202) 244-5828

Largest Area Served: International
Who Has Access? Staff

How Are Materials Accessed? By appointment only
Possible Fees

Holdings Related to Volunteerism:

300 Books; 10 Periodical Subscriptions; 2,000 Clippings
5 Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
X Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	X Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
X International Volunteerism	

Special Focus:

Classification Scheme Used: Alphabetical

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Bibliographies, fact sheets, reports, monographs, books, newsletters, annual youth service survey

Services Available: Telephone reference

**Peace Corps Information Services
Division**

806 Connecticut Avenue, N.W.
Room M-407
Washington, D.C. 20526

Victoria Reich
Chief Librarian
(202) 254-3307

Largest Area Served: Washington, D.C.
Who Has Access? Staff, Members, Public
Overseas and volunteers and staff
How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

60 Books; 20 Periodical Subscriptions; Clippings
Audio Visuals; 40 Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referral Community Service
X Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Peace Corps, languages

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Card catalog, microform, index to vertical file

Computer Hardware/Software Used: IBM PC-AT/Wordstar, DIALOG, dBASE III

Holdings Lists Available: Acquisitions list

Additional Materials Produced: Monthly acquisitions list, bibliographies, fact sheets, monographs, reports, books, newsletters

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations, current awareness service

Volunteer Jacksonville
1600 Prudential Drive
Jacksonville, FL 32207

Largest Area Served: County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person

Sarah Monroe
Executive Director

Possible Fees

Holdings Related to Volunteerism:

25 Books; 15 Periodical Subscriptions; 100s Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession	X	In-Kind Services
		Pro Bono Publico Work
X Issues Related to Volunteerism		Barter
X Boards of Directors		Student Volunteerism
X Volunteer Center/State Office		Self-Help Groups
X Volunteer Leadership		Other
Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, newsletters, manuals

Services Available: Loans to individuals and organizations

Volunteer Referral Service
United Way of Dade County
600 Brickell Avenue
Miami, FL 33131

Constance V. Krell
Director
(305) 579-2300

Largest Area Served: Dade County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

25 Books; 2 Periodical Subscriptions; 100+ Clippings
3 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-REFERRED Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Sample recordkeeping forms

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced:

Services Available: Telephone reference, loans to individuals and organizations

**Volunteer Service Bureau of
Marion County, Inc.**

520 S.E. Ft. King
Suite C-1
Ocala, FL 32671

Largest Area Served: Marion County
Who Has Access? Staff, Members

How Are Materials Accessed? In Person

Karen M. Ruble
Executive Director
(904) 732-4771

Possible Fees

Holdings Related to Volunteerism:

100 Books; 3 Periodical Subscriptions; Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Chemical

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters

Services Available: Loans to individuals and organizations

Hawaii Community Foundation
Post Office Box 3170
Honolulu, HI 96802

Mark J. O'Donnell
Assistant Vice President

Largest Area Served: Hawaii
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

50 Books; 6 Periodical Subscriptions; 50 Clippings
20 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories
Forms of Catalogs Maintained: Computer database
Computer Hardware/Software Used: IBM PC-AT/dBASE III Plus
Holdings Lists Available:
Additional Materials Produced: Guide to Charitable Trusts and Foundations in Hawaii, fact sheets, reports, books

Services Available:

American Library Association

Headquarters Library
50 East Huron Street
Chicago, IL 60611

Emily Melton
Headquarters Librarian
(312) 944-6780

Largest Area Served: U.S. and Canada
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer
Possible Fees

Holdings Related to Volunteerism:

200 Books; 15 Periodical Subscriptions; 70 Clippings

5 Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced:

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

Governor's Office of Voluntary Action
100 West Randolph - 16th Floor
Chicago, IL 60601

Largest Area Served: Illinois
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Jeanne Bradner
Director
(312) 917-2789

Holdings Related to Volunteerism:

211 Books; 6 Periodical Subscriptions; Numerous Clippings
3 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession		Pro Bono Publico Work
X Issues Related to Volunteerism		Barter
X Boards of Directors		Student Volunteerism
X Volunteer Center/State Office	X	Self-Help Groups
X Volunteer Leadership		Other
X Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Book catalog, computer database

Computer Hardware/Software Used: Wang

Holdings Lists Available: Author/Title list

Additional Materials Produced: Fact sheets, newsletters

Services Available: Telephone reference, loans to individuals and organizations

United Way/Crusade of Mercy
125 South Clark Street
Chicago, IL 60603

Sally J. Barnum
Manager - Library/Records
(312) 580-2697

Largest Area Served: Region
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer
Possible Fees

Holdings Related to Volunteerism:

800 Books; 3 Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: United Way's use of corporate volunteers in fund raising

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used: IBM Mainframe Sigma/OCLC

Holdings Lists Available: Acquisitions list

Additional Materials Produced: Reports

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

**Volunteer Center of the Greater
Quad Cities**
1417 6th Avenue
Moline, IL 61265

Largest Area Served: Scott & Rock Island
Counties
Who Has Access? Staff, Agencies
How Are Materials Accessed? In Person

Kay Best
Supervisor of Community Volunteer Programs
(309) 764-6804

Holdings Related to Volunteerism:

17 Books; 10 Periodical Subscriptions; 100s Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	X In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	X Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Alphabetical
Forms of Catalogs Maintained:
Computer Hardware/Software Used: Apple
Holdings Lists Available:
Additional Materials Produced: Fact sheets

Services Available: Loans to individuals and organizations

Bloomington Volunteer Action Center
Post Office Box 100
220 East Third Municipal Building
Bloomington, IN 47402

Largest Area Served: Monroe County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Barbara E. McKinney
BVAC Director
(812) 339-2261

Holdings Related to Volunteerism:

50 Books; 3 Periodical Subscriptions; 60 Clippings

10 Audio Visuals; 5 Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referral Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Alphabetized index catalog

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available: Author/Title list, shelf list, subject list,
accessions list

Additional Materials Produced: Bibliographies, fact sheets, books, newsletters

Services Available: Telephone reference, database searches, loans to
individuals and organizations

**Volunteer Action Center of
United Way of Central Indiana**
1828 North Meridian
Indianapolis, IN 46202

Ellen Lorch
Director
(317) 923-1466

Largest Area Served: Region
Who Has Access? Staff

How Are Materials Accessed? In Person

Possible Fees

Holdings Related to Volunteerism:

35 Books; 2 Periodical Subscriptions; Numerous Clippings

20 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	X Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	X Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports, newsletters, handouts

Services Available: Telephone reference

Community Resource Center
115 North William Street
Suite 300
South Bend, IN 46601

Shelly Lindsay
Executive Director
(219) 232-2522

Largest Area Served: St. Joseph County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Computer
Possible Fees

Holdings Related to Volunteerism:

30 Books; 15 Periodical Subscriptions; 300 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
X Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal, Problem Code

Forms of Catalogs Maintained: Card catalog, book catalog, computer database, Problem Code

Computer Hardware/Software Used: IBM PC-AT/TIM

Holdings Lists Available:

Additional Materials Produced: Newsletters, list of 500 volunteers in the community who speak 40 different languages

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

Governor's Office for Volunteers
State Capitol
Des Moines, IA 50319

Largest Area Served: Iowa
Who Has Access? Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer

Barbara J. Finch
Director

Holdings Related to Volunteerism:

250 Books; 3 Periodical Subscriptions; Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession		Pro Bono Publico Work
X Issues Related to Volunteerism	X	Barter
X Boards of Directors	X	Student Volunteerism
X Volunteer Center/State Office	X	Self-Help Groups
X Volunteer Leadership		Other
Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Computer database, microform

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Bibliographies

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

Volunteer Information Agency
4747 Earhart Boulevard
Suite 105
New Orleans, LA 70125

Gail McGlothlin
Director of Volunteer Center
(504) 488-4636

Largest Area Served: New Orleans
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone

Holdings Related to Volunteerism:

37 Books; 8 Periodical Subscriptions; 110 Clippings

11 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession		Pro Bono Publico Work
X Issues Related to Volunteerism		Barter
X Boards of Directors	X	Student Volunteerism
X Volunteer Center/State Office	X	Self-Help Groups
X Volunteer Leadership		Other
Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used: Subject, alphabetical

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available: Subject list, acquisitions list

Additional Materials Produced: Guide to Library, books, newsletters

Services Available: Loans to individuals and organizations

Voluntary Action Center
United Way of Massachusetts Bay
2 Liberty Square
Boston, MA 02109-3966

Christine Franklin
Director
(617) 482-8370

Largest Area Served: Boston
Who Has Access? Staff, Public,
Volunteers, Researchers
How Are Materials Accessed?
In Person

Holdings Related to Volunteerism:

50+ Books; 4 Periodical Subscriptions; 100s Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs		X Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession		Pro Bono Publico Work
Issues Related to Volunteerism		Barter
X Boards of Directors		Student Volunteerism
Volunteer Center/State Office		Self-Help Groups
Volunteer Leadership		Other
X Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used: Alphabetic author, title, subject listing
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced:

Services Available: Loans to individuals and organizations

**Tufts University Center for
Public Service**
97 Talbot Avenue
Medford, MA 02155

Melinda Marble
Associate Director
(617) 381-3394

Largest Area Served: U.S.
Who Has Access? Staff, Public,
Students
How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

50 Books; 10 Periodical Subscriptions; 300 Clippings
Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	X	Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs		Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
Volunteer Center/State Office	X	Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus: Management of community organizations

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Annotated bibliographies, reports,
newsletters, cases

Services Available: Telephone reference

Patton Consulting Services
650 Asbury Street
S. Hamilton, MA 01982

Joanne H. Patton
Owner/Director
(617) 468-3720

Largest Area Served: U.S.
Who Has Access? Staff

How Are Materials Accessed? By Phone,
By Mail
Possible Fees

Holdings Related to Volunteerism:

50 Books; 6 Periodical Subscriptions; 500 Clippings

20 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Army Community Service

Classification Scheme Used: Subject and chronological

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Reports, newsletters

Services Available: Telephone reference, database searches, loans to individuals and organizations

Minneapolis Public Library
300 Nicollet Mall
Minneapolis, MN 55401

Joseph Kimbrough
Director

Largest Area Served: Minneapolis/
St. Paul
Who Has Access? Staff, Public
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

150 Books; 10 Periodical Subscriptions; 30 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
X Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: A Foundation Center Cooperating Collection is housed in the Sociology Department

Classification Scheme Used: Library of Congress and Dewey Decimal

Forms of Catalogs Maintained: Card catalog, microform, computer database (in process)

Computer Hardware/Software Used: Geac

Holdings Lists Available:

Additional Materials Produced: Handouts, manuals

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations, FAX services

United Way's Volunteer Center
404 South 8th Street
Minneapolis, MN 55404

Largest Area Served: County
Who Has Access? Staff, Public,
Agencies, Students
How Are Materials Accessed? In Person

Louis Hohlfeld
(612) 340-7532

Possible Fees

Holdings Related to Volunteerism:

200 Books; 10 Periodical Subscriptions; 190 Clippings
5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups		Court-Referred Community Service
X Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
X Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Newsletters

Services Available: Loans to individuals and organizations

Volunteer Connection, Inc.
903 West Center Street
Suite 200
Rochester, MN 55902

Largest Area Served: Southeast
Minnesota
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person

Deborah Bendzick
Office Systems Coordinator
(507) 287-2244

Holdings Related to Volunteerism:

40 Books; 2 Periodical Subscriptions; 20 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used:
Forms of Catalogs Maintained:
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Newsletters

Services Available:

United Way's Voluntary Action Center
26 North 6th Avenue, Suite 20
Post Office Box 698
St. Cloud, MN 56302

Betty Schnetter
Program Director
(612) 251-5150

Largest Area Served: St. Cloud
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

50 Books; 3 Periodical Subscriptions; 1,000 Clippings
5 Audio Visuals; Other

Key Subjects Covered:

X	Volunteer Management		Research on Volunteerism
	All-Volunteer Membership Groups	X	Court-Referred Community Service
	Full-Time Service Programs		Corporate Volunteerism
X	Volunteer Administration as a Profession		In-Kind Services
X	Issues Related to Volunteerism		Pro Bono Publico Work
X	Boards of Directors	X	Barter
	Volunteer Center/State Office		Student Volunteerism
X	Volunteer Leadership		Self-Help Groups
	Model Volunteer Programs		Other
	International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available: Subject list
Additional Materials Produced: Handouts, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Minnesota Office on Volunteer Services

500 Rice Street
St. Paul, MN 55155

Laura Lee M. Geraghty
Director
(612) 296-4731

Largest Area Served: Minnesota
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

1,150 Books; 8 Periodical Subscriptions; 6,000 Clippings

5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	X In-Kind Services
X Issues Related to Volunteerism	X Pro Bono Publico Work
X Boards of Directors	X Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	Other
X International Volunteerism	

Special Focus: Have numerous items now out of print

Classification Scheme Used: Old NICOV/NCVA

Forms of Catalogs Maintained: Card catalog, book catalog, computer database

Computer Hardware/Software Used: IBM PC (dual floppy disk)/FYI 3000 Plus and Wordstar

Holdings Lists Available: Author/Title list, shelf list, subject list, accession list

Additional Materials Produced: Bibliographies, fact sheets, monographs, reports, books, newsletters

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

**Voluntary Action Center of
Morris County**
36 South Street
Morristown, NJ 07960

Jean Gleason
Executive Director
(201) 538-7200

Largest Area Served: Morris County
Who Has Access? Staff, Agencies

How Are Materials Accessed? In Person

Possible Fees

Holdings Related to Volunteerism:

40 Books; 5 Periodical Subscriptions; Clippings
15 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available: Acquisitions list

Additional Materials Produced:

Services Available:

New Jersey Office of Volunteerism
CN 800
101 S. Broad Street - 4th Floor
Trenton, NJ 08625

Nanette Ebersol
Assistant Director
(609) 292-9069

Largest Area Served: New Jersey
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

200 Books; Periodical Subscriptions; 100s Clippings

12 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Book catalog, microform

Computer Hardware/Software Used: AT&T PC 6300

Holdings Lists Available: Author/Title list

Additional Materials Produced: Instruction manuals, guidelines, newsletters,
career opportunity listings

Services Available: Loans to individuals and organizations

Center for Creative Community
Harriet Naylor Memorial
Collection on Volunteerism
Post Office Box 2427
Santa Fe, NM 87504

Ivan Scheier
Director
(505) 983-8414

Largest Area Served: International
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Possible Fees

Holdings Related to Volunteerism:

450 Books; 4 Periodical Subscriptions; 100s Clippings
5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	X In-Kind Services
X Issues Related to Volunteerism	X Pro Bono Publico Work
X Boards of Directors	X Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	Other
X International Volunteerism	

Special Focus:

Classification Scheme Used: Old NICOV/NCVA System (revised)

Forms of Catalogs Maintained: Key subject categories

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, newsletters

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

**Volunteer Center of United Way of
Buffalo and Erie County**
742 Delaware Avenue
Buffalo, NY 14209

Paula H. Pfister
Volunteer Services Coordinator
(716) 887-2692

Largest Area Served: Erie County
Who Has Access? Staff, Members, Public,
Agencies
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

110 Books; 2 Periodical Subscriptions; Clippings
7 Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters

Services Available: Telephone reference, loans to individuals and
organizations, consultation and technical assistance

Association of Junior Leagues
660 First Avenue
New York, NY 10016

Tom Littler
Librarian
(212) 683-1515

Largest Area Served: International
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

1,000 Books; 200 Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

- | | |
|--|----------------------------------|
| X Volunteer Management | Research on Volunteerism |
| All-Volunteer Membership Groups | Court-Referred Community Service |
| Full-Time Service Programs | X Corporate Volunteerism |
| Volunteer Administration as a Profession | In-Kind Services |
| Issues Related to Volunteerism | Pro Bono Publico Work |
| X Boards of Directors | Barter |
| Volunteer Center/State Office | Student Volunteerism |
| X Volunteer Leadership | Self-Help Groups |
| Model Volunteer Programs | Other |
| International Volunteerism | |

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Annotated bibliographies, fact sheets, reports, newsletters

Services Available: Telephone reference services

Foundation Center
79 Fifth Avenue
New York, NY 10003

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person

Zeke Kilbride
Director
(212) 620-4230

Possible Fees

Holdings Related to Volunteerism:

35 Books; 3 Periodical Subscriptions; 76 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	X In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
X International Volunteerism	

Special Focus: Grantsmanship and philanthropy

Classification Scheme Used: Foundation Center scheme

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: MicroVAX/DRS

Holdings Lists Available: Accession/Acquisitions list

Additional Materials Produced:

Services Available: Telephone reference (fee-based), database searches, seminars

Mayor's Voluntary Action Center
61 Chambers Street
New York, NY 10007

Largest Area Served: New York City
Who Has Access? Staff, Public

How Are Materials Accessed? In Person

Steven Weisman
(212) 566-5950

Holdings Related to Volunteerism:

100 Books; 15 Periodical Subscriptions; 3,000 Clippings
Audio Visuals; 50 Other (pamphlets)

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a Profession	X	In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, monographs, reports, newsletters

Services Available: Personal consultation

National Board, YWCA
726 Broadway
New York, NY 10003

Elizabeth D. Norris
Librarian
(212) 614-2716

Largest Area Served: U.S.
Who Has Access? Staff, Board Members

How Are Materials Accessed? By Phone,
By Mail
Possible Fees

Holdings Related to Volunteerism:

200 Books; 10 Periodical Subscriptions; 300 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, book catalog, subject inventories
Computer Hardware/Software Used:
Holdings Lists Available: Accession/Acquisitions list
Additional Materials Produced: Indexes, fact sheets

Services Available: Telephone reference, interlibrary loan, loans to individuals and organizations, research for graduate students

National Council of Jewish Women
15 East 26th Street
New York, NY 10010

Roberta Stim
Human Resources Development
(212) 645-4048

Largest Area Served: U.S., Canada &
Israel
Who Has Access? Staff, Public
How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

50 Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
X International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available: Subject list

Additional Materials Produced: Publications list, books

Services Available: Telephone reference

National Self-Help Clearinghouse
33 West 42nd Street - Room 620N
New York, NY 10036

Largest Area Served: U.S.
Who Has Access? Staff, Public

How Are Materials Accessed? In Person

Audrey Gartner
Associate Director
(212) 840-1259

Holdings Related to Volunteerism:

50 Books; 30 Periodical Subscriptions; 100 Clippings
Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	X Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Annotated bibliographies, monographs, reports, newsletters

Services Available: Telephone reference, database searches

Rome Voluntary Action Center
City Hall on the Mall
Rome, NY 13440

Ruth E. Reed
Executive Director
(315) 336-5638

Largest Area Served: Region
Who Has Access?

How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

40 Books; 2 Periodical Subscriptions; 100s Clippings
Audio Visuals; Other

Key Subjects Covered:

Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs		X Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		X Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced:

Services Available: Loans to individuals and organizations

**Voluntary Action Center of
Greater Utica**
1644 Genesee Street
Utica, NY 13502

Largest Area Served: Oneida County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person

Lois Portman

Possible Fees

Holdings Related to Volunteerism:

10 Books; 3 Periodical Subscriptions; 100 Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs		Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
Volunteer Center/State Office	X	Student Volunteerism
Volunteer Leadership		Self-Help Groups
X Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced:

Services Available: Loans to individuals and organizations

**Volunteer Bureau of the Mohawk
Hudson Area United Way**
502 Broadway
Troy, NY 12180

Largest Area Served: County
Who Has Access? Public

How Are Materials Accessed? In Person

Lori Wolcott
(518) 274-7234

Holdings Related to Volunteerism:

30 Books; 17 Periodical Subscriptions; 600 Clippings
10 Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	X	Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs		Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
X Volunteer Center/State Office		Student Volunteerism
Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, book catalog, computer database
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Newsletters

Services Available: Telephone reference, interlibrary loan, loans to individuals and organizations

Volunteer and Information Center
Box 71
Bolivia, NC 28422

Largest Area Served: County
Who Has Access? Staff, Members

Ouida H. Hewett
Coordinator
(919) 253-4441

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

12 Books; 3 Periodical Subscriptions; 100 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referrred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	X In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	X Barter
Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: VIC scheme

Forms of Catalogs Maintained: Computer database

Computer Hardware/Software Used: Apple

Holdings Lists Available:

Additional Materials Produced: Brochures, fact sheets, reports, newsletters

Services Available: Telephone reference, database searches

North Dakota Office of Volunteer Services

Capitol Building
Bismarck, ND 58505

Warren Enyart
Administrator
(701) 224-4777

Largest Area Served: North Dakota
Who Has Access? Staff, Public

How Are Materials Accessed? By Phone,
By Mail

Holdings Related to Volunteerism:

40 Books; 10 Periodical Subscriptions; 500 Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
X Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Library of Congress (modified)

Forms of Catalogs Maintained: Card catalog, bibliography

Computer Hardware/Software Used:

Holdings Lists Available: Shelf list

Additional Materials Produced: Semi-annual bibliography

Services Available: Loans to individuals and organizations

**Voluntary Action Center/
Management Assistance Program**
184 Salem Avenue
Dayton, OH 45406

Nancy Glidden
Training & Development Coordinator
(513) 225-3056

Largest Area Served: Montgomery, Greene,
Preble Counties
Who Has Access? Staff, Volunteer
Program Managers
How Are Materials Accessed? In Person
Possible Fees

Holdings Related to Volunteerism:

235 Books; 2 Periodical Subscriptions; Clippings
8 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	X Other (Fund Raising)
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, computer database
Computer Hardware/Software Used: IBM PC/dBASE
Holdings Lists Available:
Additional Materials Produced: Books, newsletters

Services Available: Loans to individuals and organizations

Volunteer Center of Erie County
158 East Market Street
Sandusky, OH 44870

Kay Wright
Executive Director
(419) 627-0074

Largest Area Served: Erie County
Who Has Access? Staff, Board Members,
Agency Staff
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

50 Books; 3 Periodical Subscriptions; 16 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Board building

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Apple IIE/Appleworks

Holdings Lists Available: Subject list

Additional Materials Produced: Newsletters, reprints

Services Available: Loans to individuals and organizations

United Way of Greater Toledo
Voluntary Action Center
One Stranahan Square - Suite 141
Toledo, OH 43604

Christine Kolasinski
Director
(419) 244-3063

Largest Area Served: Northwest Ohio
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

50 Books; 2 Periodical Subscriptions; 100s Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	X In-Kind Services
X Issues Related to Volunteerism	X Pro Bono Publico Work
X Boards of Directors	X Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available: Author/Title list, subject list

Additional Materials Produced: Fact sheets

Services Available: Telephone reference, loans to individuals and organizations

Abington Free Library
1030 Old York Road
Abington, PA 19001

Largest Area Served: Pennsylvania
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer

Nancy Posel
Director of Libraries
(215) 885-5180

Holdings Related to Volunteerism:

100 Books; 3 Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Church-related volunteerism

Classification Scheme Used: Dewey Decimal

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used: Prime computer/in-house software

Holdings Lists Available: Author/Title list

Additional Materials Produced: Bibliographies

Services Available: Telephone reference, interlibrary loan, loans to individuals and organizations

**Voluntary Action Center of the
Lehigh Valley**
520 Broad Street
Bethlehem, PA 18018

Priscilla B. Schueck
Associate Director
(215) 691-6670

Largest Area Served: Lehigh &
Northampton Counties
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

60 Books; 4 Periodical Subscriptions; 100s Clippings

5 Audio Visuals; 25 Other (recognition brochures)

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
X Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Alphabetic
Forms of Catalogs Maintained: Computer database
Computer Hardware/Software Used: Apple IIE
Holdings Lists Available:
Additional Materials Produced: Newsletters

Services Available: Loans to individuals and organizations

Volunteer Division/COVE
United Way of Erie County
110 West 10th Street
Erie, PA 16501

Don Bernardo
Assistant Director
(814) 456-6248

Largest Area Served: Erie County
Who Has Access? Staff, Member Agencies,
Public
How Are Materials Accessed? In Person,
By Phone

Holdings Related to Volunteerism:

80 Books; 1 Periodical Subscriptions; Clippings
3 Audio Visuals; 139 Other (booklets, notebooks)

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus: Board training and skills development

Classification Scheme Used: Alphabetic by title

Forms of Catalogs Maintained: Card catalog, book catalog, computer database

Computer Hardware/Software Used: Apple IIE/Appleworks

Holdings Lists Available: Author/Title list, subject list

Additional Materials Produced: Reports, newsletters

Services Available: Loans to individuals and organizations, consultation and technical assistance

Energize Associates
5450 Wissahickon Avenue
Philadelphia, PA 19144

Largest Area Served: U.S.
Who Has Access? Staff, Public, Clients

Susan J. Ellis
President
(215) 438-8342

How Are Materials Accessed? In Person,
on consulting basis
Possible Fees

Holdings Related to Volunteerism:

175 Books; 8 Periodical Subscriptions; 4,800 Clippings
10 Audio Visuals; 45 Newsletters; 35 Other (posters)

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups		Court-Referral Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession	X	Pro Bono Publico Work
X Issues Related to Volunteerism	X	Barter
X Boards of Directors	X	Student Volunteerism
X Volunteer Center/State Office		Self-Help Groups
X Volunteer Leadership		Other
Model Volunteer Programs		
International Volunteerism		

Special Focus:

Classification Scheme Used: Energize's taxonomy
Forms of Catalogs Maintained: Book catalog
Computer Hardware/Software Used:
Holdings Lists Available: Accession/Acquisitions list
Additional Materials Produced: Fact sheets, monographs, books

Services Available: Telephone reference, database searches, consultation and technical assistance

Volunteer Action Council
7 Benjamin Franklin Parkway
Philadelphia, PA 19103

Janet L. Unger
Director of Training & Consultation
(215) 568-6360

Largest Area Served: Philadelphia & four
surrounding counties
Who Has Access? Staff, Public
How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

150 Books; 3 Periodical Subscriptions; 300 Clippings
7 Audio Visuals; Other

Key Subjects Covered:

X	Volunteer Management	X	Research on Volunteerism
	All-Volunteer Membership Groups	X	Court-Referral Community Service
	Full-Time Service Programs	X	Corporate Volunteerism
X	Volunteer Administration as a Profession		In-Kind Services
	Issues Related to Volunteerism		Pro Bono Publico Work
X	Boards of Directors	X	Barter
X	Volunteer Center/State Office		Student Volunteerism
	Volunteer Leadership		Self-Help Groups
X	Model Volunteer Programs		Other
	International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Newsletters

Services Available:

Volunteer Action Center
United Way of Allegheny County
200 Ross Street
Post Office Box 735
Pittsburgh, PA 15230

Largest Area Served: Allegheny County
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone, By Mail

Laverna S. Brown
Program Director

Possible Fees

Holdings Related to Volunteerism:

100 Books; 3 Periodical Subscriptions; 5,000 Clippings
3 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups Full-Time Service Programs	X Court-Referred Community Service
X Volunteer Administration as a Profession	X Corporate Volunteerism In-Kind Services Pro Bono Publico Work Barter
X Issues Related to Volunteerism	X Student Volunteerism
X Boards of Directors Volunteer Center/State Office	X Self-Help Groups Other
X Volunteer Leadership	
X Model Volunteer Programs International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress (modified)
Forms of Catalogs Maintained: Card catalog
Computer Hardware/Software Used:
Holdings Lists Available: Author/Title list, accession/acquisitions list
Additional Materials Produced: Non-annotated bibliographies, fact sheets,
newsletters

Services Available: Telephone reference, database searches, loans to
individuals and organizations

**Voluntary Action Center of
Centre County**
1524 West College Avenue, #8
State College, PA 16801

Librarian
(814) 234-8222

Largest Area Served: Centre Region
Who Has Access? Staff, Members, Public,
Students & Faculty
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

20 Books; 10 Periodical Subscriptions; 1,000 Clippings
10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
X Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors	X	Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
X Model Volunteer Programs		Other
International Volunteerism		

Special Focus: Literature on volunteers in prison, mediation training

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Reports, newsletters, Criminal Justice
Advocacy and Support Directory

Services Available: Telephone reference, loans to individuals and organizations

South Dakota Office of Volunteerism
217 1/2 West Missouri
Pierre, SD 57501

Largest Area Served: South Dakota
Who Has Access? Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Brenda Goeden
Office of Volunteerism
(605) 773-5320

Holdings Related to Volunteerism:

141 Books; 3 Periodical Subscriptions; Clippings
7 Audio Visuals; 9 Other (directories)

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Alphabetic
Forms of Catalogs Maintained: Book catalog, computer database
Computer Hardware/Software Used: AT&T/DisplayWrite 3
Holdings Lists Available: Author/Title list, subject list
Additional Materials Produced: Newsletters

Services Available: Loans to individuals and organizations

Volunteer Center of Memphis
263 South McLean
Memphis, TN 38104

Diane McKinna
Volunteer Manager
(901) 276-8655

Largest Area Served: Mid-South Region
Who Has Access? Staff, Board Members,
Agencies
How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

75 Books; 5 Periodical Subscriptions; 50 Clippings
3 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
X Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, vertical file
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced: Non-annotated bibliographies

Services Available: Loans to individuals and organizations

Capital Area Volunteer Center
5828 Balconces, #205
Austin, TX 78731

Marge Tripp
Director
(512) 451-6651

Largest Area Served: County
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Computer (in process)
Possible Fees

Holdings Related to Volunteerism:

150 Books; 3 Periodical Subscriptions; 300 Clippings
Audio Visuals; Other

Key Subjects Covered:

- | | |
|----------------------------------|----------------------------------|
| X Volunteer Management | Research on Volunteerism |
| All-Volunteer Membership Groups | Court-Referred Community Service |
| Full-Time Service Programs | X Corporate Volunteerism |
| X Volunteer Administration as a | In-Kind Services |
| Profession | Pro Bono Publico Work |
| X Issues Related to Volunteerism | Barter |
| X Boards of Directors | Student Volunteerism |
| X Volunteer Center/State Office | Self-Help Groups |
| X Volunteer Leadership | Other |
| X Model Volunteer Programs | |
| International Volunteerism | |

Special Focus:

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained:

Computer Hardware/Software Used: TI Professional

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports, books, newsletters

Services Available: Loans to individuals and organizations

**Volunteer Center of Metropolitan
Tarrant County**

210 East Ninth Street
Ft. Worth, TX 76102

Ed Lesser
Assistant Director
(817) 335-3473

Largest Area Served: Metropolitan
Tarrant County

Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Mail

Possible Fees

Holdings Related to Volunteerism:

50 Books; 3 Periodical Subscriptions; 90 Clippings

3 Audio Visuals; 4 Other (booklets)

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Volunteer Center Concern Areas

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: MTR/IBM Master: File

Holdings Lists Available:

Additional Materials Produced: Fact sheets, books, newsletters

Services Available: Loans to individuals and organizations

**Volunteer Center of the Texas
Gulf Coast**

3100 Timmons Lane, Suite 100
Houston, TX 77027

Susan L. Shannon
Bookkeeper/Volunteer Librarian
(713) 965-0031

Largest Area Served: Harris County
Region

Who Has Access? Staff, Board Members,
Nonprofit Organizations

How Are Materials Accessed? In Person
Possible Fees

Holdings Related to Volunteerism:

500 Books; 8 Periodical Subscriptions; Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	X Student Volunteerism
Volunteer Center/State Office	X Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Fund raising, leadership training, boardsmanship

Classification Scheme Used: Dewey Decimal

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, newsletters

Services Available:

United Way Volunteer Center
60 East 100 South
Post Office Box 135
Provo, UT 34603

Lori Hirst
Director
(801) 374-8108

Largest Area Served: Utah County
Who Has Access? Staff, Public, Agencies

How Are Materials Accessed? In Person

Possible Fees

Holdings Related to Volunteerism:

20 Books; 3 Periodical Subscriptions; 200 Clippings

4 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Accession number order

Forms of Catalogs Maintained: Computer database

Computer Hardware/Software Used: AT&T

Holdings Lists Available:

Additional Materials Produced:

Services Available: Telephone reference, loans to individuals and organizations

Norwich University Center
for Volunteer Administration
Continuing Education, Vermont College
Montpelier, VT 05602

(802) 223-8800

Largest Area Served: New England
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer
Possible Fees

Holdings Related to Volunteerism:

50 Books; 4 Periodical Subscriptions; Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
X Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal
Forms of Catalogs Maintained: Card catalog, microform
Computer Hardware/Software Used: Rainbow Digital/IBM PC
Holdings Lists Available:
Additional Materials Produced: Non-annotated bibliographies

Services Available: Telephone reference, interlibrary loan, loans to individuals and organizations

National School Volunteer Program
701 North Fairfax Street
Suite 320
Alexandria, VA 22314

Carol Pierce
Director of Membership Services
(703) 836-4880

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

300 Books; 5 Periodical Subscriptions; 500 Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus: School volunteer program development

Classification Scheme Used: Alphabetical by state

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Publications list, reports, books, newsletters

Services Available: Telephone reference, database searches, loans to individuals and organizations

United Way of America
Information Center
701 North Fairfax Street
Alexandria, VA 22314-7100

Nancy Mason
Information Center Associate
(703) 836-7100

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

22 Books; 5 Periodical Subscriptions; 56 Clippings

Audio Visuals; 4,500 Other (reports)

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Major resource for local United Way organizations' reports and studies

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Computer database

Computer Hardware/Software Used: IBM 38

Holdings Lists Available:

Additional Materials Produced: Bibliographies, fact sheets, abstracts of local United Way publications

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

VOLUNTEER - The National Center
1111 North 19th Street
Suite 500
Arlington, VA 22209

Kay Drake-Smith
Director, Information Services
(703) 276-0542

Largest Area Served: U.S.
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

800 Books; 12 Periodical Subscriptions; 2,300 Clippings

40 Audio Visuals; 125 Other (newsletters)

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
X Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
X International Volunteerism		

Special Focus:

Classification Scheme Used: Scheme developed by VOLUNTEER

Forms of Catalogs Maintained: Book catalog, collection included in ACTION

Resource Center database

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Bibliographies, fact sheets, reports, books, newsletters, Voluntary Action Leadership magazine, resource lists

Services Available: Telephone reference, loans to members

Center for Volunteer Development
CEC - CVD Suite
Virginia Polytechnic Institute &
State University
Blacksburg, VA 24061

Largest Area Served: U.S.
Who Has Access? Staff, Public, Students,
Faculty
How Are Materials Accessed? In Person
By Phone, By Mail, By Computer

Dr. Jane Janey
Assistant Director for Public Information
(703) 961-7966

Possible Fees

Holdings Related to Volunteerism:

236 Books; 5 Periodical Subscriptions; 2,000+ Clippings
26 Audio Visuals; 2 Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	X Other (Fund Raising)
International Volunteerism	

Special Focus:

Classification Scheme Used: Alphanumeric by author
Forms of Catalogs Maintained: Book catalog, computer database
Computer Hardware/Software Used: IBM PC-XT/PC-File III
Holdings Lists Available: Author/Title list, shelf list, subject list
Additional Materials Produced: Monographs, reports, newsletters, booklets

Services Available: Telephone reference, database searches, loans to individuals and organizations

**Voluntary Action Center of the
Virginia Peninsula**
1520 Aberdeen Road, Suite 212
Hampton, VA 23666

Mera Raul
Librarian
(804) 838-9770

Largest Area Served: Virginia Peninsula
Who Has Access? Staff, Public, Nonprofit
Organizations
How Are Materials Accessed? In Person

Possible Fees

Holdings Related to Volunteerism:

50 Books; 4 Periodical Subscriptions; 100 Clippings
10 Audio Visuals; Other -

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referrred Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	X Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	Other
X International Volunteerism	

Special Focus:

Classification Scheme Used: Dewey Decimal (modified)

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Zenith 100/Peach Text

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports

Services Available: Loans to individuals and organizations

**Voluntary Action Center of
Central Virginia**

1010 Miller Park Square
Post Office Box 2434
Lynchburg, VA 24501

Largest Area Served: Lynchburg Area
Who Has Access? Staff, Members, Public,
Agencies

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer

Sandra Brooks
Director
(804) 847-8657

Holdings Related to Volunteerism:

50 Books; 100 Periodical Subscriptions; 40 Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referral Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
X Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Card catalog, book catalog, computer database

Computer Hardware/Software Used: Apple IIE

Holdings Lists Available: Author/Title list

Additional Materials Produced: Reports, newsletters

Services Available: Telephone reference, database searches, interlibrary loan,
loans to individuals and organizations

Virginia Department of Volunteerism
223 Governor Street
Richmond, VA 23219

Largest Area Served: Virginia
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Katie Noyes
Director of Program Services
(804) 786-1431

Holdings Related to Volunteerism:

30 Books; 4 Periodical Subscriptions; 1,600 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	X Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
	Pro Bono Publico Work
X Issues Related to Volunteerism	X Barter
X Boards of Directors	X Student Volunteerism
X Volunteer Center/State Office	X Self-Help Groups
X Volunteer Leadership	Other
X Model Volunteer Programs	
International Volunteerism	

Special Focus: Volunteer management, service learning/students, court-referred community service

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available: Subject list

Additional Materials Produced: Monographs, reports, newsletters

Services Available: Telephone reference, database searches, loans to individuals and organizations

Volunteer Center of Whatcom County
2111 King Street
Bellingham, WA 98226

Peter Theisen
Director of Volunteer Services
(206) 733-3290

Largest Area Served: Whatcom County
Who Has Access? Staff, Member Agencies,
Public
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

20 Books; 5 Periodical Subscriptions; 300 Clippings
10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups Full-Time Service Programs	X Court-Referral Community Service
X Volunteer Administration as a Profession	X Corporate Volunteerism
X Issues Related to Volunteerism	In-Kind Services
X Boards of Directors	Pro Bono Publico Work
Volunteer Center/State Office	Barter
X Volunteer Leadership	Student Volunteerism
X Model Volunteer Programs	Self-Help Groups
International Volunteerism	Other

Special Focus:

Classification Scheme Used: Alpha-numeric scheme

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available: Subject list

Additional Materials Produced: Reports, newsletters, Directory of
Opportunities

Services Available: Loans to individuals and organizations

**Washington State Center for
Voluntary Action**

DCD

Mail Stop: GH-51
Ninth & Columbia Building
Olympia, WA 98504-4151

Kinila R. Gregory
Administrative Secretary
(206) 753-0548

Largest Area Served: Washington State
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

250 Books; 10 Periodical Subscriptions; Clippings

2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus:

Classification Scheme Used: Color coded

Forms of Catalogs Maintained: Bibliography

Computer Hardware/Software Used:

Holdings Lists Available: Subject list

Additional Materials Produced: Bibliography, reports, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Voluntary Action Center
431 Olympian Boulevard
Beloit, WI 53511

Nancy Boutelle
Director
(608) 365-1278

Largest Area Served: Northern Illinois &
Southern Wisconsin
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

60 Books; 2 Periodical Subscriptions; 100s Clippings

12 Audio Visuals; 100s Other (sample forms)

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	X Court-Referral Community Service
X Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	X In-Kind Services
X Issues Related to Volunteerism	X Pro Bono Publico Work
X Boards of Directors	X Barter
X Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	X Self-Help Groups
X Model Volunteer Programs	X Other (Community Resource Persons, Facilities)
X International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used: IBM PC

Holdings Lists Available:

Additional Materials Produced: Newsletters, Information/Referral Directory

Services Available: Telephone reference, database searches, loans to individuals and organizations

Volunteer Center
1172 East Walnut
Green Bay, WI 54303

Nancy Phoenix
Executive Director
(414) 435-1101

Largest Area Served: Brown County
Who Has Access? Staff, Affiliate
Volunteer Administrators
How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

25 Books; 4 Periodical Subscriptions; 300+ Clippings

5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Computer database (under development)

Computer Hardware/Software Used:

Holdings Lists Available: Author/Title List

Additional Materials Produced: Reports, newsletters

Services Available: Telephone reference, database searches, loans to individuals and organizations

**Voluntary Action Center of
United Way**

2059 Atwood Avenue
Madison, WI 53704

Betty Rygliewicz
Message Relay Associate
(608) 246-4380

Largest Area Served: Dane County
Who Has Access? Staff, Public, Agencies

How Are Materials Accessed? In Person,
By Phone, By Mail

Possible Fees

Holdings Related to Volunteerism:

23 Books; 3 Periodical Subscriptions; 1,000 Clippings

2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups	X	Court-Referred Community Service
Full-Time Service Programs		Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
X Issues Related to Volunteerism		Pro Bono Publico Work
Boards of Directors	X	Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used: Keywords and key subject categories

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Non-annotated bibliographies, indexed bibliography

Services Available: Telephone reference, loans to individuals and organizations

Family Service America
Severson National Information Center
11700 West Lake Park Drive
Milwaukee, WI 53224

Nancy McGill
Director
(414) 359-2111

Largest Area Served: U.S. & Canada
Who Has Access? Staff, Members

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

50 Books; 5 Periodical Subscriptions; 200 Clippings
2 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	X Student Volunteerism
X Volunteer Leadership	Self-Help Groups
X Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress and Key subject headings for vertical files

Forms of Catalogs Maintained: Computer database

Computer Hardware/Software Used: Wang/dBASE III; SPSS

Holdings Lists Available:

Additional Materials Produced: Newsletters, Information Center Guide, monthly bulletins, special publications

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations, current awareness service

**Volunteer Center of Greater
Milwaukee, Inc.**
600 East Mason Street, Suite 100
Milwaukee, WI 53202

Karen L. Hart
Affiliation Services Manager
(414) 453-7940

Largest Area Served: Milwaukee & Ozaukee
Counties
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

71 Books; 19 Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
X Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
X Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Local research

Classification Scheme Used:

Forms of Catalogs Maintained: Book catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters, catalog of holdings

Services Available: Telephone reference

**Voluntary Action Center of
Waukesha County, Inc.**
2220 Silvernail Road
Pewaukee, WI 53072

Eleanor S. Timberlake
Executive Director
Patricia Endl
Volunteer Librarian
(414) 544-0150

Largest Area Served: Waukesha County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Holdings Related to Volunteerism:

100 Books; 2 Periodical Subscriptions; Numerous Clippings
4 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Administration and management

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Apple IIE

Holdings Lists Available:

Additional Materials Produced: Bibliography available to Waukesha County
Federated Library System and affiliated agencies

Services Available: Telephone reference, database searches, loans to
individuals and organizations

Volunteer Centre of Calgary
110 11th Avenue SE
Suite 201
Calgary, AB T2G 0X5

Largest Area Served: Calgary
Who Has Access? Staff, Members
How Are Materials Accessed? In Person

Gail Irwin
Coordinator: Agency Liaison & Education
(403) 265-5633

Possible Fees

Holdings Related to Volunteerism:

500 Books; 7 Periodical Subscriptions; 100 Clippings
4 Audio Visuals; Other

Key Subjects Covered:

Volunteer Management		Research on Volunteerism
All-Volunteer Membership Groups		Court-Referred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
Boards of Directors		Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, newsletters, guidelines

Services Available: Loans to individuals and organizations

Grant MacEwan Community College
Fundraising Resource Centre
3rd Floor - North Tower
10030 - 107th Street
Edmonton, AB T5J 3E4

Largest Area Served: Northwest
Territories
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person,
By Phone, By Mail

Miriam Novlan
Chairman, Fundraising Resource Centre Committee
(403) 441-4623

Possible Fees

Holdings Related to Volunteerism:

250 Books; 12 Periodical Subscriptions; 500 Clippings

100 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Fund raising, marketing, board development, volunteer management

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Computer database, microform

Computer Hardware/Software Used: VAX/ULISYS

Holdings Lists Available:

Additional Materials Produced: Non-annotated bibliographies, list of vertical
file subject headings, list of audio cassettes

Services Available: Interlibrary loan

Grant MacEwan Community College
Learning Resources Centre
6th Floor - North Tower
10030 - 107th Street
Edmonton, AB T5J 3E4

Largest Area Served: Edmonton
Who Has Access? Staff, Members, Public
How Are Materials Accessed? In Person

Joanne Kemp
Section Head - LRC
(403) 441-4688

Possible Fees

Holdings Related to Volunteerism:

250 Books; 12 Periodical Subscriptions; Clippings
5 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: fund raising, marketing, board development, volunteer management

Classification Scheme Used: Library of Congress

Forms of Catalogs Maintained: Computer database, microform

Computer Hardware/Software Used: VAX/ULISYS

Holdings Lists Available:

Additional Materials Produced: Non-annotated bibliographies

Services Available: Telephone reference, interlibrary loan

Volunteer Action Centre
9844 110 Street
Edmonton, AB T5K 1J2

Largest Area Served: Edmonton
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person

Marianne Scott
Executive Director
(403) 482-6431

Possible Fees

Holdings Related to Volunteerism:

100 Books; 4 Periodical Subscriptions; 1,000 Clippings

Audio Visuals; Other

Key Subjects Covered:

X	Volunteer Management	X	Research on Volunteerism
	All-Volunteer Membership Groups	X	Court-Referred Community Service
	Full-Time Service Programs	X	Corporate Volunteerism
	Volunteer Administration as a Profession		In-Kind Services
X	Issues Related to Volunteerism		Pro Bono Publico Work
X	Boards of Directors	X	Barter
	Volunteer Center/State Office		Student Volunteerism
X	Volunteer Leadership		Self-Help Groups
X	Model Volunteer Programs		Other
	International Volunteerism		

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Books, newsletters, instruction manual

Services Available:

Vancouver Volunteer Centre
3102 Main Street
Vancouver, BC V5T 3G7

(604) 875-9144

Largest Area Served: British Columbia
Who Has Access? Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Possible Fees

Holdings Related to Volunteerism:

4,000 Items Total

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
X Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
X Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Leadership development

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Annotated bibliographies, books, newsletters,
resource kits

Services Available: Telephone reference, interlibrary loans, loans to
individuals and organizations

Winnipeg Volunteer Centre

5 Donald Street South
3rd Floor
Winnipeg, MB R3L 2T4

Susan LaBossiere
(204) 477-5180

Largest Area Served: Manitoba
Who Has Access? Staff, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Possible Fees

Holdings Related to Volunteerism:

250 Books; 10 Periodical Subscriptions; 100+ Clippings

10 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Volunteer management and board development

Classification Scheme Used: In house scheme

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, monographs, reports, books, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Moncton Volunteer Centre
236 St. George Street
Suite 406
Moncton, NB E1C 1W1

Largest Area Served: Greater Moncton
Area
Who Has Access? Staff, Members
How Are Materials Accessed? In Person,
By Mail

(506) 857-8005

Holdings Related to Volunteerism: Over 200 total items

Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups	X	Court-Referrred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
X Boards of Directors		Barter
Volunteer Center/State Office		Student Volunteerism
X Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
International Volunteerism		

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Human Resource Directory

Services Available: Telephone reference

**Volunteer Community Centre
Services Council**

Post Office Box 116
St. John's, N A1C 5V3

Sandra Murphy
(709) 753-9860

Largest Area Served: Newfoundland
Who Has Access? Members, Public

How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

200 Books; 3 Periodical Subscriptions; 400+ Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management		Research on Volunteerism
X All-Volunteer Membership Groups	X	Court-Referrred Community Service
Full-Time Service Programs		Corporate Volunteerism
X Volunteer Administration as a		In-Kind Services
Profession		Pro Bono Publico Work
X Issues Related to Volunteerism		Barter
X Boards of Directors		Student Volunteerism
Volunteer Center/State Office		Self-Help Groups
X Volunteer Leadership		Other
Model Volunteer Programs		
International Volunteerism		

Special Focus: Boardsmanship

Classification Scheme Used:

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters, brochures

Services Available:

Storefront for Voluntary Agencies
Post Office Box 995
Yellowknife, NT X1A 2N7

Largest Area Served: Yellowknife
Who Has Access? Staff, Members

How Are Materials Accessed?

(403) 873-2079

Holdings Related to Volunteerism:

25+ Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

Volunteer Management
All-Volunteer Membership Groups
Full-Time Service Programs
Volunteer Administration as a
Profession
Issues Related to Volunteerism
Boards of Directors
Volunteer Center/State Office
Volunteer Leadership
Model Volunteer Programs
International Volunteerism

Research on Volunteerism
Court-Referred Community Service
Corporate Volunteerism
In-Kind Services
Pro Bono Publico Work
Barter
Student Volunteerism
Self-Help Groups
Other

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters

Services Available:

Metro Volunteer Resource Centre
Post Office Box 5066
Armdale, NS B3L 4M6

Martha Shinyei
(902) 423-1368

Largest Area Served: Halifax County
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism: 200 total items

Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X	Volunteer Management		Research on Volunteerism
	All-Volunteer Membership Groups		Court-Referrred Community Service
	Full-Time Service Programs	X	Corporate Volunteerism
	Volunteer Administration as a Profession		In-Kind Services
	Issues Related to Volunteerism		Pro Bono Publico Work
X	Boards of Directors		Barter
	Volunteer Center/State Office		Student Volunteerism
X	Volunteer Leadership		Self-Help Groups
	Model Volunteer Programs		Other
	International Volunteerism		

Special Focus:

Classification Scheme Used:
Forms of Catalogs Maintained:
Computer Hardware/Software Used:
Holdings Lists Available:
Additional Materials Produced:

Services Available: Loans to individuals and organizations

Ontario Hospital Association
150 Ferrand Drive
Don Mills, ON M3C 1H6

Largest Area Served: Ontario
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail

Mary L. Stewart
Consultant, Volunteer Services and Pastoral Services
(416) 429-2661

Possible Fees

Holdings Related to Volunteerism:

110 Books; 8 Periodical Subscriptions; 240 Clippings

Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Library of Congress and National Library of Medicine

Forms of Catalogs Maintained: Card catalog

Computer Hardware/Software Used:

Holdings Lists Available: Author/Title list, accession/acquisitions list

Additional Materials Produced: Non-annotated bibliographies

Services Available: Telephone reference, database searches, interlibrary loan, loans to individuals and organizations

Canadian Museums Association

280 Metcalfe Street
Suite 400
Ottawa, ON K2P 1R7

Laurence Grant
Researcher
(613) 233-5653

Largest Area Served: Canada
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail, By Computer
Possible Fees

Holdings Related to Volunteerism:

30+ Books; 3+ Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	X Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a	In-Kind Services
Profession	Pro Bono Publico Work
X Issues Related to Volunteerism	Barter
X Boards of Directors	Student Volunteerism
Volunteer Center/State Office	Self-Help Groups
Volunteer Leadership	Other
Model Volunteer Programs	
International Volunteerism	

Special Focus: Museums and volunteers

Classification Scheme Used: Dewey Decimal

Forms of Catalogs Maintained: Card catalog, computer database

Computer Hardware/Software Used: Spectrix/Zim, Q1

Holdings Lists Available:

Additional Materials Produced: Non-annotated bibliographies, periodical holdings list, Museum Documentation Centre Guide to Services

Services Available: Telephone reference, interlibrary loan, loans to individuals and organizations

Canadian Centre for Philanthropy

74 Victoria Street
Suite 920
Toronto, ON M5C 2A5

Rose van Rotterdam
Manager, Resource Centre
(416) 368-1138

Largest Area Served: Canada
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

50 Books; 5 Periodical Subscriptions; 100 Clippings

40 Audio Visuals; Other

Key Subjects Covered:

- | | |
|--|----------------------------------|
| X Volunteer Management | Research on Volunteerism |
| All-Volunteer Membership Groups | Court-Referred Community Service |
| Full-Time Service Programs | X Corporate Volunteerism |
| Volunteer Administration as a Profession | In-Kind Services |
| X Issues Related to Volunteerism | Pro Bono Publico Work |
| Boards of Directors | Barter |
| Volunteer Center/State Office | Student Volunteerism |
| Volunteer Leadership | Self-Help Groups |
| Model Volunteer Programs | Other |
| International Volunteerism | |

Special Focus: Largest collection in Canada devoted to all aspects of not-for-profit sector operations

Classification Scheme Used: Canadian Centre for Philanthropy scheme
Forms of Catalogs Maintained: Book catalog, computer database
Computer Hardware/Software Used: IBM PC-AT/INMAGIC
Holdings Lists Available: Author/Title list, subject list
Additional Materials Produced: Non-annotated bibliographies, handouts

Services Available: Telephone reference, database searches

**Ontario Association of Volunteer
Bureaux/Centres**

111 Merton Street, Suite 207
Toronto, ON M4S 3A7

Gail Moore
Executive Director
(416) 487-6139

Largest Area Served: Ontario
Who Has Access? Staff, Members, Public

How Are Materials Accessed? In Person,
By Phone, By Mail
Possible Fees

Holdings Related to Volunteerism:

70 Books; Periodical Subscriptions; 100 Clippings
Audio Visuals; Other

Key Subjects Covered: (Cataloging and organization of collection in process)

Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Under development

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports, books, newsletters,
publications

Services Available:

Boys and Girls Clubs of Canada
505 - 250 Consumers Road
Willowdale, ON M2J 4V6

Largest Area Served: Canada
Who Has Access? Staff, Volunteers

How Are Materials Accessed? In Person,
By Phone, By Mail

Nora Farrell
Coordinator of National Services
(416) 494-1212

Holdings Related to Volunteerism:

100 Books; 20 Periodical Subscriptions; 400 Clippings
20 Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
All-Volunteer Membership Groups	Court-Referrred Community Service
Full-Time Service Programs	Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained: Book catalog, computer database (under development)

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Fact sheets, reports, newsletters, manuals on various topics, holdings list

Services Available: Telephone reference, loans to individuals and organizations

Volunteer Resource Council
81 Prince Street
Charlottetown, PE C1A 4R3

Karen Jenkins
(902) 892-3790

Largest Area Served: Prince Edward
Island
Who Has Access? Staff, Public
How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

25 Books; 5 Periodical Subscriptions; 350 Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus: Support group for Prince Edward Island

Classification Scheme Used: Key subject categories

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters

Services Available: Telephone reference, loans to individuals and organizations

Volunteer Bureau of Montreal
1246 Bishop Street
Montreal, QB H3G 2E3

Claude Massicotte
(514) 836-3351

Largest Area Served: Montreal
Who Has Access? Members, Public

How Are Materials Accessed? In Person,
By Mail
Possible Fees

Holdings Related to Volunteerism:

100 Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	X Corporate Volunteerism
Volunteer Administration as a Profession	In-Kind Services
X Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Newsletters, conference proceedings

Services Available:

Regina Volunteer Centre
#216 - 1933 8th Avenue
Regina, SK S4R 1E9

Largest Area Served: Regina
Who Has Access? Staff

How Are Materials Accessed? In Person,
By Mail

Rita Brann
(306) 352-6658

Holdings Related to Volunteerism: Over 100 items

Books; Periodical Subscriptions; Clippings
Audio Visuals; Other

Key Subjects Covered:

X Volunteer Management	Research on Volunteerism
X All-Volunteer Membership Groups	Court-Referred Community Service
Full-Time Service Programs	Corporate Volunteerism
X Volunteer Administration as a Profession	In-Kind Services
Issues Related to Volunteerism	Pro Bono Publico Work
X Boards of Directors	Barter
Volunteer Center/State Office	Student Volunteerism
X Volunteer Leadership	Self-Help Groups
Model Volunteer Programs	Other
International Volunteerism	

Special Focus:

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Reports, newsletters

Services Available: Telephone reference, loans to individuals and organizations

Charities Aid Foundation
14 Bloomsbury Square
London, England WC1A 2LP

Largest Area Served: United Kingdom
Who Has Access? Staff, Public

Dr. Susan K. E. Saxon-Harrold
Research Manager
01-430-1798

How Are Materials Accessed? In Person,
By Phone
Possible Fees

Holdings Related to Volunteerism:

70 Books; 10 Periodical Subscriptions; 20 Clippings
Audio Visuals; Other

Key Subjects Covered:

Volunteer Management	X	Research on Volunteerism
All-Volunteer Membership Groups		Court-Referrred Community Service
Full-Time Service Programs	X	Corporate Volunteerism
Volunteer Administration as a Profession		In-Kind Services
Issues Related to Volunteerism		Pro Bono Publico Work
Boards of Directors		Barter
Volunteer Center/State Office		Student Volunteerism
Volunteer Leadership		Self-Help Groups
Model Volunteer Programs		Other
X International Volunteerism		

Special Focus: Statistics and research on charitable giving in the United Kingdom

Classification Scheme Used:

Forms of Catalogs Maintained:

Computer Hardware/Software Used:

Holdings Lists Available:

Additional Materials Produced: Reports, books, newsletters

Services Available:

APPENDIX
Additional Sources of Information
(Arranged Alphabetically by State/Province)

United Way Volunteer Center
407 Noble Street
Post Office Box 666
Annison, AL 36202
(205) 236-8229
Carol Kirk
Program Coordinator

Volunteer Action of the
Eastern Shore
150 South Greeno Road
Fairhope, AL 36532
(205) 928-0509
Sydney McDaniel
Executive Director

California Community Foundation
3580 Wilshire Boulevard
Los Angeles, CA 90010
(213) 413-4042
Leandra Woods
Research Assistant

Foundation Center
312 Sutter Street, #312
San Francisco, CA 94108
(415) 397-0902
Roberta Steiner
Director

Volunteer Center of Marin County
70 Skyview Terrace
Suite 3
San Rafael, CA 94903
(415) 479-5660
Nancy E. Hughes

Southern California Association
for Philanthropy
315 West Ninth Street
Los Angeles, CA 90015-4210
(213) 489-7307
Elda Graves Moore
Program Assistant

Volunteer Center of San
Fernando Valley
6931 Van Nuys, #309
Van Nuys, CA 91405
(818) 908-5066
Jerri Spoehel
Executive Director

Volunteer Resource Center
Box 1944
Greeley, CO 80632
(303) 353-4300
Sarah MacQuiddy

Foundation Center
1001 Connecticut Avenue, N.W.
Suite 938
Washington, DC 20036
(202) 331-1400
Margot Brinkley
Director

The American University
Office of Continuing Studies
Nebraska Hall
4400 Massachusetts Avenue, N.W.
Washington, DC 20016
(202) 885-3970
Debra G. Rapone
Program Manager

World Wildlife Fund
1250 24th Street, N.W.
Washington, DC 20037
(202) 778-9621
Barbara K. Rhodes
Research Librarian

Volunteer Tallahassee
307 East 7th Avenue
Tallahassee, FL 32303-5520
(904) 222-6263
Meg H. Guyton
Executive Director

Help Line
630 Ellis Street
Augusta, GA 30901
(404) 826-4460
Laverne H. Gold
Vice President, Direct Service

Voluntary Action Center of Oahu
200 North Vineyard Boulevard
Room 603
Honolulu, HI 96817
(808) 536-7234
Joan Naguwa
Director

Lewis-Clark Volunteer Bureau, Inc.
413 Main Street
Suite 210
Lewiston, ID 83501
(208) 746-0136
Robert L. Brown
Executive Director

United Way of Ada County
Post Office Box 7963
Boise, ID 83707-1963
(208) 387-0111
Sharlene Brown
Information Specialist

Donors Forum of Chicago
53 West Jackson Boulevard
Suite 430
Chicago, IL 60604
(312) 431-0265
Cathy L. Hanson
Librarian

The Window Community
Volunteer Center
223 South Main Street
Goshen, IN 46526
(219) 533-9680
Dan Haarer
Executive Director

Volunteer Center of Wyandotte
County
Post Office Box 1042
Kansas City, KS 66117
(913) 371-3674
Jean Nelson
Director

Voluntary Action Center
334 East Broadway
Louisville, KY 40204-0488
(502) 583-2821
Libby Marquardt
VAC Director

Volunteer Center of the Bluegrass
2029 Bellefonte Drive
Lexington, KY 40503
(606) 278-6258
Lenora Isenhour
Executive Director

Associated Grantmakers of
Massachusetts, Inc.
294 Washington Street
Suite 840
Boston, MA 01208
(617) 426-2606
Philip R. Conley
Librarian

Management Institute of
Springfield College
263 Alden
Box 1723
Springfield, MA 01109
(413) 788-3455
Twila Kirkpatrick
Managing Director

Southwestern Michigan Volunteer
Center
317 Broadway
Niles, MI 49120
(616) 68305464
Kathryn S. Rossow
Executive Director

Voluntary Action Center
402 Ordean Building
424 West Superior Street
Duluth, MN 55802
(218) 726-4776
Mary Evans
Director

United Way of Greater St. Louis
Voluntary Action Center
915 Olive
St. Louis, MO 63101
(314) 421-0700

Volunteer Center of Somerset
Valley
205 West Main Street
Post Office Box 308
Somerville, NJ 08876-0308
(201) 725-6640
Nancy Field
Manager

Laubach Literacy International
Library
1320 Jamesville Avenue
Box 131
Syracuse, NJ 13210
(315) 422-9121
Jenny L. Ryan
Corporate Librarian

National Multiple Sclerosis
Society
205 East 42nd Street
New York, NY 11791
(212) 986-3240
Margaret Calvano
Director
Information & Professional Education

Planned Parenthood Federation
of America
Katherine Dexter McCormick Library
810 Seventh Avenue
New York, NY 10019
(212) 603-4637
Gloria A. Roberts
Head Librarian

Volunteer Center, Inc.
115 East Jefferson Street
Suite 300
Syracuse, NY 13202
(315) 474-7011
Jean J. Greene
Executive Director

Duke Endowment
200 South Tryon Street
Suite 1100
Charlotte, NC 28202
(704) 376-0291
Anne Bishop
Librarian

Volunteer Center/United Way of
Forsyth County
310 West 4th Street
Winston-Salem, NC 27101
(919) 723-3601
Trevor Turnage
Training Associate

United Way/Community Services
323 1/2 Demers Avenue
Box 207
Grand Forks, ND 58201
(701) 775-0671
Diane Irwin

Foundation Center-Cleveland
1442 Hanna Building
1422 Euclid Avenue
Cleveland, OH 44115
(216) 861-1933
Patricia Pasqual
Director

Lancaster Volunteer Service Center
630 Janet Avenue
Lancaster, PA 17601
(717) 299-2824
Sally Allison
Program Director

Marketing Place
3 Gateway Center
Pittsburgh, PA 15222
(412) 642-2626
Lorrie Anderson
Resource Development Director

Volunteer Center of York County
800 East King Street
York, PA 17403
(717) 846-4477
Deanna Nolder
Administrative Assistant

Office of the Governor
State of South Carolina
1205 Pendleton Street
Columbia, SC 29201
(803) 734-0442
Dianne Coleman
Volunteer Services Liaison

Volunteer & Information Center
304 South Phillips
Sioux Falls, SD 57102
(605) 339-4357
JoAnn Buchanan
Volunteer Management Coordinator

American Heart Association
Corporate Reference Center
7320 Greenville Avenue
Dallas, TX 75231
(214) 706-1408
Manager, CRC

Dallas Public Library
Grants Information Service
1515 Young Street
Dallas, TX 75201
(214) 670-1487
Michael D. Smith
Librarian

Victoria Information and Volunteer
Action (VIVAC)
Post Office Box 2237
Victoria, TX 77902
(512) 575-8279
Elaine Schuenemann
Executive Director

Volunteer Center
201 West Waco Drive
Post Office Box 2027
Waco, TX 76703
(817) 753-LOVE
Dorothy Wienecke
Director

Volunteer Center of Midland
1030 Andrews Highway
Suite 207
Midland, TX 79701
(915) 697-8781
Sylvia Quinones
Executive Director

Weber County Volunteer Center
2650 Lincoln
Room 268
Ogden, UT 84404
(801) 625-3777
Paula Wright
Director

National Society of Fund Raising
Executive
1101 King Street
Suite 3000
Alexandria, VA 22314
(703) 684-0410
Stacy C. O'Conor
Manager of Information Services

Voluntary Action Center of
Fairfax County Area, Inc.
10530 Page Avenue
Fairfax, VA 22030
(703) 246-3460
Beth DeCristofaro
Assistant Executive Director

United Way of Snohomish County
Volunteer Center
Post Office Box 2977
Everett, WA 98208
(206) 258-4521
Bernadine Terry
Director

Voluntary Action Center - Skagit
County Community Action
613 South 2nd
Post Office Box 1507
Mt. Vernon, WA 98273
Hope Reimer
Program Specialist

University of Wyoming Libraries
Box 3334
University Station
Laramie, WY 82071
(307) 766-3224
Keith Cottam
Director of Libraries

York University
Voluntary Sector Program
Room 302A
Faculty of Admin. Studies
4700 Keele Street
Downsview, ON M3J 2R6
(416) 667-3359

United Way of Greater Toronto
156 Front Street
West
4th Floor
Toronto, ON M5J 1J3
(416) 979-2001
Sandra Atlin
Coordinator, Volunteer Development

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