



Excellence in
Volunteer
Management

Bite-sized learning opportunities
for managers of volunteers

Do you manage
volunteers?

Do you want to create
your own learning path?



We recognise that
your training needs
are unique

We listened to what you had to say. Take a look at some of the results...

In general, you expressed a preference for 'blended-learning' options:

91% of you highlight 'a trainer who engages the group' and 82% of you show 'sharing experiences' as ingredients of an effective training session.

86% of you believe it is important or very important that volunteer management training is accredited.

99% of you use the Internet to research information to support you in your role as a manager of volunteers.

80% of you would make use of online 'how to' guides.

60% of you would make use of learning modules on different aspects of volunteer management.

57% of you would choose classroom training if it was available.

Join EVM www.volunteering.org.uk/evm

The Challenge

We listened to your preferences and set to work to develop a flexible Excellence in Volunteer Management (EVM) programme to meet the varying learning needs of managers of volunteers.

The Result

The EVM programme has been designed to enable you to take charge of your own learning. It provides you with multiple options to suit your learning needs and preferences – all accessible via a one-stop online shop.

Your Options

- Complete 60 hours of training and gain a national qualification or simply choose elements to fulfil your current learning needs.
- Choose your learning style. Learn online with the EVM eLearning modules at your own pace or attend a local classroom-based session delivered by one of our licensed and carefully selected training providers.
- Gain instant access to information sheets, best practice case studies and FAQs directly from your desktop.
- Join a network of like-minded managers of volunteers to discuss and share challenges and experiences.
- Rest assured that all the training modules are aligned to National Occupational Standards in Volunteer Management and Investing in Volunteers.

The EVM Programme...

The EVM programme consists of classroom-based and eLearning training modules, as well as an array of resources.

You can opt for the fully accredited 60-hour programme to gain an EVM qualification or just complete one module. If you're really experienced, why not top up your knowledge with a combination of the good practice bank, information sheets, FAQs and various publications?

	Managing Yourself	Managing People	Managing Resources	Managing in the Community
Training*	Accredited by a national awarding body			
Supplement your learning with the following options:				
Good Practice Bank	✓	✓	✓	✓
FAQs	✓	✓	✓	✓
Information Sheets	✓	✓	✓	✓
Publications	✓	✓	✓	✓

* eLearning (24 hours): Some of the above content will also be available in eLearning format, so that individual managers may choose to work in their own time, at their own pace. There will be links to a wide range of related information to support managers' learning and offer opportunities for further reading in areas of particular interest.

Find out more: www.v

The Training Elements...

This 60-hour programme will be accredited by a national awarding body. The programme is divided into 4 modules, based on a national training and development needs analysis of managers of volunteers conducted in 2006. One of the aims of the programme is to bring together opportunities that are not available elsewhere in the sector into a flexible programme, which can be delivered in a variety of ways to meet your individual learning styles and circumstances.

Complete the whole programme and gain a qualification or complete individual parts of the programme to suit your needs.

Managing Yourself 15 hrs

Helping you with your self-development:

- taking charge of your own continuous professional development
- learning leadership skills
- working SMARTer not harder
- delegating
- learning influencing skills.

Managing Resources 15 hrs

Exploring the legal and financial aspects of managing volunteering:

- measuring and demonstrating the impact of the work of volunteers
- budgeting for volunteer involvement
- funding volunteering
- managing risk
- looking at insurance considerations
- considering volunteers and the law.

Managing People 20 hrs

Focusing on the particular people management skills involved in managing volunteers:

- planning and organising
- developing skills and talent
- supporting, coaching, training and motivating
- managing challenges
- building teams
- working creatively.

Managing in the Community 10 hrs

Exploring the place of volunteering in the wider community:

- strategically planning volunteer involvement
- considering the local environment and local community
- considering issues of diversity and rurality
- achieving best practice through investing in volunteers/investing in volunteers for employers.

Join the EVM Network

Log on to join a network of like-minded managers of volunteers and access flexible learning opportunities.



A **one-stop** shop:
bite-sized learning
opportunities for
managers of volunteers

www.volunteering.org.uk/evm