



ASSOCIATION FOR VOLUNTEER ADMINISTRATION

To The Membership of AVA:

Volunteering is exploding in this country!

- . National Year of Voluntarism has been designated as May 1, 1983 - April 30, 1984.
- . U. S. Postal Service stamp schedule includes a single 20¢ stamp conveying the message "Volunteer - Lend a Hand".
- . The Gallup Poll survey titled "Americans Volunteer" was commissioned by Independent Sector.
- . The 1984 Tournament of Roses parade theme is "A Salute to the Volunteer".
- . President Reagan's Private Sector Initiatives Task Force work is being continued.
- . Major national publications carry news about volunteerism.

The bandwagon has arrived and we're on it. Now is the time to prove ourselves. Now is our time to reaffirm that volunteer components in agencies are necessary and not supplemental. We have the initiative, creativity and commitment necessary to accomplish this goal.

To be most effective, we must continue to devote our individual energies to the Association for Volunteer Administration -- the national professional organization whose members together provide the "strength in numbers" to accomplish our goals. The measure of our success should not be based on personal gain, but focus on what we can accomplish together.

This year's report has been streamlined to provide a brief but positive overview of AVA's achievements last year. The AVA Board has been outstanding. Martha Martin, our Executive Secretary, has been invaluable.

Thank you for the opportunity to serve as your President. I feel good about what we accomplished together.

Nancy Jane Barker

Nancy Jane Barker, CAVS
President, 1981-1983

BOARD OF DIRECTORS
1982-1983

Officers

President

Nancy Jane Barker, CAVS

Vice-President: Program

Rhoda White

President-Elect

Laura Lee M. Geraghty, CAVS

Vice-President: Constituent Affairs

*Michael Cianfrocco

Helen Mahoney

First Vice President

Winifred L. Brown, CAVS

Secretary-Treasurer

Christine G. Franklin, CAVS

Area Chairpersons

Area "A"

Betsy Garland, CAVS

Area "C"

Rosalie Bowker, CAVS

Area "B"

Sarah Kegerreis, CAVS

Area "D"

Audrey I. Pattinson, CAVS

Committee Chairpersons

Professional Development

Mary C. DeCarlo

Public Policy

Charles Petty, Th.D.

Public Information

Anne W. Hayden, CAVS

Resource Development

G. Neil Karn

Regional Chairpersons and Vice Chairpersons

Region I

*Constance Krell, CAVS, Chair

Anne Honer, CAVS, Chair

Helen Mahoney, Vice-Chair

Region VII

James Pratt, CAVS, Chair

Jacqueline Kenney, Vice-Chair

Region II

Gretchen Stringer, CAVS, Chair

Al Mantica, CAVS, Vice-Chair

Region VIII

Barbara J. Finch, Chair

Bonnie Strait, Vice-Chair

Region III

Mary Reese, CAVS, Chair

Judy Hunter, Vice-Chair

Region IX

Constance Skillingstad, CAVS, Chair

Nancy Moffatt, CAVS, Vice-Chair

Region IV

Betty VanderRoest, CAVS, Chair

Susan Beard, Vice-Chair

Region X

Dorothy Jean Johnson, Chair

Dorothy Brehm, CAVS, Vice-Chair

Region V

Erin Snowden, Chair

Ann Smith, Vice-Chair

Region XI

Kay Bixby, CAVS, Chair

Linda McKinney, Vice-Chair

Region VI

Sue Towery, CAVS, Chair

Barbara Stone, Vice-Chair

Region XII

*Joan McIntyre, Chair

Hilda Palm, CAVS, Vice-Chair

*Resigned

OFFICERS' REPORTS

First Vice-President - Winifred L. Brown, CAVS

- . Reviewed AVA's Policies and Procedures and incorporated all revisions authorized by the Board
- . Developed criteria and designed form for evaluation of Association's Executive Secretary
- . Recipients of the 1983 AVA National Service Awards are the United States Army Community Service Program, Corporate Volunteer Coordinators Council of New York City, and J.C. Penney, Inc.
- . Recipient of the 1983 Distinguished Member Service Award is Eva Schindler-Rainman, D.S.W.

Vice President, Constituent Affairs - Helen Mahoney

- . Chaired 1983 Task Force on Affiliation which included Mel Del Monte, CVA; Betsy Garland; Anne Honer, CAVS; Myrna Miller; Ellen Taylor.
- . Began gathering data in February '83 for Task Force on Affiliation
- . Accepted sixteenth affiliate group (Connecticut AAVS) in May '83
- . Began deliberations of the Task Force on Affiliation in August '83; accepted seventeenth affiliate group (Arizona DOVIA)
- . Accepted eighteenth affiliate group (Colorado Springs DOVIA) in September '83.

AVA Affiliates
(as of September '83)

Voting Affiliates

Association for Volunteer Administration for Greater Milwaukee

Non-Voting Affiliates

North Carolina Association of Volunteer Administration
American Red Cross
DOVIA - Los Angeles
Volunteer Center of Dallas
National Association of RSVP Directors, Inc.
National Council of Jewish Women
Association of Junior Leagues, Inc.
Literacy Volunteers of America, Inc.

(more)

Provisional Voting Affiliates

Volunteer Administrators of Western New York
Minnesota Association of Volunteer Directors
Arkansas Volunteer Coordinators Association
Volunteer Administrators of Southwestern Pennsylvania
Worcester Area Council of Directors of Volunteer Services - Massachusetts
North Shore Association for Volunteerism - Massachusetts
Association of Administrators of Volunteer Services - Connecticut
Arizona DOVIA
DOVIA of Colorado Springs - Colorado

TOTAL Affiliates = 18

Vice President, Program - Rhoda White

- . Ginnie Cronk and her Conference Leadership Team did an outstanding job of planning the 1983 National Conference on Volunteerism at the Marc Plaza Hotel in Milwaukee, Wisconsin.
- . Betty VanderRoest and Betty Greer presented an excellent bid for the 1984 National Conference.
- . The 1984 AVA National Conference on Volunteerism will be October 21-24, 1984, at the Smokey Mountains Inn on the Plaza in Asheville, North Carolina. The Conference Chair is Judi Lund.

Secretary-Treasurer - Christine Franklin, CAVS

- . Restructured bookkeeping and reporting procedures to reflect a program budget approach to finances.
- . AVA assumed financial and accounting responsibilities for the JOURNAL.
- . Coordinated Board planning of the 1982 and 1983 program budgets.
- . Initiated dialogue with National Conference finance chairs and served as resource to Regional conference chairs as needed.

(See following pages for AVA Financial Statements)

Association for Volunteer Administration
 STATEMENT OF SUPPORT, REVENUE, AND EXPENSES
 AND CHANGES IN FUND BALANCES

For the Year Ended December 31, 1982

Unrestricted

Public support and revenue:	
Public support:	
Contributions	\$ 313
National conferences	30,602
Regional conferences	19,364
Total public support	<u>50,279</u>
Revenues:	
Membership dues	45,535
Certification program	2,039
Publications	11,880
Interest earned	821
Miscellaneous	408
Total revenue	<u>60,683</u>
Total public support and revenue	<u>110,962</u>
Expenses:	
Program services:	
National conferences	23,349
Professional development	2,260
Certification	14
Publications	14,068
Total program services	<u>39,691</u>
Supporting services:	
Management and general	41,409
Membership services	9,763
Regional management	19,205
Total supporting services	<u>70,377</u>
Total expenses	<u>110,068</u>
Excess of support and revenue over expenses	894
Fund balances, beginning of year (deficit)	<u>(16,349)</u>
Fund balances, end of year (deficit)	<u><u>\$(15,455)</u></u>

AVA FINANCIAL STATEMENT
as of 7/31/83

<u>REVENUES</u>	<u>BUDGET</u>	<u>7/31/83</u>	<u>EXPENSES</u>	<u>BUDGET</u>	<u>7/31/83</u>
Private Donations	\$ 9,550	\$ 32	General Administration	\$ 48,694	\$22,550
Fundraisers	5,500	0	Board Management	5,680	3,097
Earned Interest	750	276	Membership Services	10,350	5,146
Membership Dues			Publications Production	6,025	1,901
Active, Associate, Student	45,500	21,575	<u>Journal</u>	16,700	7,899
Affiliate	1,500	686	Public Policy Services	591	24
Certification Fees	15,640	2,487	Program Services	900	447
Recertification Fees	150	30	Professional Development	1,250	112
Educational Endorsement	400	305	Certification	17,175	2,750
Publications	875	165	National Conference on Volunteerism	36,000	4,941
<u>Journal</u>	21,600	5,546	Financial Resources Development	500	0
Product Sales	400	175	Area/Region Management	20,000	13,445
National Conference on Volunteerism	42,000	3,549			
Areas/Regions	20,000	20,440			
TOTAL REVENUES	\$163,865	\$55,266	TOTAL EXPENSES	\$163,865	\$62,312

COMMITTEE REPORTS

Public Information - Anne W. Hayden, CAVS, Chair

- . Published four issues (one volume year) of The Journal for Volunteer Administration
- . Logged total of 1300 subscriptions to the Journal
- . Developed JOURNAL marketing campaign for '83-84.
- . Published regular monthly issues of AVA Update with variety of articles and photos of AVA activities
- . Established new feature columns in Update including "Certification Notes".

Professional Development - Mary De Carlo, Chair

- . Implemented new Certification program under leadership of Joanne Patton, Certification Coordinator
- . Simplified Certification materials and system; combined entry level and portfolio workshops
- . Prepared information/marketing materials for distribution in November '83
- . Worked on new fee schedule to be effective November '83
- . Conducted Pittsburgh Field Test with 40 participants directed by Sarah Jane Rehnberg; 16 will pursue Certification
- . Conducted regional workshops for entry level and portfolio development
- . Prepared written materials on Certification program authored by Sarah Jane Rehnberg and Mark Cheren with introduction by Joanne Patton
- . Established that recertification of CAVS to become CVAs will be retroactive with some requirements
- . Processed 54 Educational Endorsements; reviews conducted by Hope Bair, subcommittee chair
- . Compiled listing of current educational institutions offering degrees in field of volunteer service administration as part of survey of Curriculum Development and Higher Education in field of volunteerism
- . Initiated work on regional survey with leadership from Anne Honer and Don Patterson.

Resource Development - G. Neil Karn, Chair

- . Received \$1,000 cash donation from AVA member Sumner Irish for express purpose of promoting The Journal of Volunteer Administration

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Committee reports, continued

- . Received commitment from anonymous AVA member to donate printing costs of AVA membership directory

Public Policy - Charles V. Petty, Chair

- . Published three issues of National Issues Update
- . Provided testimony on volunteer legislation
- . Answered requests for information regarding public policy
- . Shared position of AVA on public policy issues
- . Participated on several boards and committees considering legislative issues.

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AVA REGIONS IN REVIEW

REGION I

- . Published four Regional Newsletters
- . Held two cabinet planning meetings
- . Developed job descriptions for Regional cabinet
- . Developed resource notebook for cabinet members
- . Recruited three affiliates
- . Held Certification Workshop
- . Contacted and consulted with Norwich University (VT) regarding academic program
- . Encouraged development of cluster groups
- . Held regional conference June 30
- . Developed tabletop exhibits to be used at future conferences
- . Recruited 11 participants for 1982 National Conference.

REGION II

- . Inaugurated Regional Newsletters with publication in Fall '82 and Spring '83
- . Developed pilot project and workshop on new Performance Based Certification Program
- . Assisted in formation of a New York State Association of Volunteer Bureaus
- . Supported active, growing Affiliate Groups in activities including training, volunteer management, recognition and promotion of voluntarism
- . Supported local conferences/workshops on Volunteerism; 270 attended excellent two-day conference at Buffalo which featured 22 workshops.

REGION III

- . Maintained status as AVA's largest Region with 135 members, 2 affiliates (as of May, '83.)
- . Increased communication to members of Region via newsletters from Regional Chair
- . Held Regional Business Meeting August 17 in York, PA
- . Formed Regional Certification Committee and met on July 11
- . Scheduled first Region Certification Workshop for December, 1983.

REGION IV

- . Organized Region Meeting in Richmond, VA, November 2-3, '82. Sarah Jane Rehnberg provided certification program
- . Developed and submitted invitation for 1984 AVA National Conference in Asheville, NC
- . Represented AVA at meetings of SCAVA, NCAVA (2) and Virginia Cluster group
- . Planned Regional meetings in March and June were cancelled because of low registration pending decision on National Conference bid
- . Assisted with SCAVA's Affiliate application; incomplete application resubmitted in August
- . Prepared and mailed five Regional "News Memos" to members and prospective members.

Regions in Review, continued

REGION V

- . Increased Regional membership
- . Submitted National Conference bid for 1984
- . Organized and held Certification information meetings in Alabama, Georgia, Florida
- . Developed preliminary support groups for Certification
- . Organized potential Affiliate groups in Georgia and Florida
- . Achieved regional involvement with regional offices of ACTION, Health and Human Services, and Regional Alliance on Volunteerism.

REGION VI

- . Sponsored AVA membership information table at Texas Governor's Conference on Volunteerism; 500 participants took all available materials
- . Conducted well-attended workshop about new Certification process
- . Held Region meeting; discussed how to "spread the word" about AVA; geographic size of region presents challenging logistical/communications problems
- . Stressed improved communication within region.

REGION VII

- . Held Region Workshop-Conference in Indianapolis, March 17-18, '83. Six states, 22 human service agencies represented. Sixty delegates (including 25 AVA members, 3 Affiliated members) heard presentations by Susan Ellis, Jackie Kenney and Violet Malone.

REGION VIII

- . No report received.

REGION IX

- . Published three Region newsletters
- . Co-planned three-day regional conference with MAVD, Minnesota affiliate
- . Acted as AVA Liaison to local VACs and MAVD.

REGION X

- . Appointed regional executive committee to assist in decision-making
- . Established committee to collect material on Region members' background, interests, skills and desire to participate in AVA organizationally
- . Sponsored Certification process workshop for 18 members
- . Gave \$2,000 in Region X funds to National Office for a computer
- . Produced successful Regional Conference in April in Seaside, Oregon.

REGION XI

- . Announced that ACTION and Volunteer Centers will have a float in the 1984 Rose Bowl Parade; Hospital Association and Volunteer Centers are providing financial support for this project.

Association for Volunteer Administration
 STATEMENT OF SUPPORT, REVENUE, AND EXPENSES
 AND CHANGES IN FUND BALANCES

For the Year Ended December 31, 1981

Unrestricted

Public support and revenue:

Public support:

Contributions	\$ 15,710
National conferences	34,909
Regional conferences	<u>29,017</u>
Total public support	<u>79,636</u>

Revenues:

Membership dues	32,862
Certification program	1,711
Publications	1,616
Interest earned	2,065
Miscellaneous	<u>790</u>
Total revenue	<u>39,044</u>
Total public support and revenue	<u>118,680</u>

Expenses:

Program services:

National conferences	29,849
Professional development	2,945
Public information	161
Public policy	177
Certification	99
Publications	<u>11,724</u>
Total program services	<u>44,955</u>

Supporting services:

Management and general	55,970
Membership services	9,955
Regional management	<u>30,774</u>
Total supporting services	<u>96,699</u>
Total expenses	<u>141,654</u>

Excess of expenses over support and revenue (22,974)

Fund balances, beginning of year 6,625

Fund balances, end of year (deficit) \$(16,349)