

ASSOCIATION FOR VOLUNTEER ADMINISTRATION  
ANNUAL REPORT 1984

1. OVERALL MANAGEMENT
  - \* Development of organizational goals and objectives, organizational leadership chart, and program-based budgeting system.
  - \* Reduction of deficit fund balance.
2. STRUCTURE
  - \* Major revisions in policies and procedures.
  - \* Support of by-law change to replace Area Chairs with Vice President for Regional Affairs.
3. AWARDS
  - \* Granting of 1984 National Service Awards to the National Football League Charities and the State Public Affairs Network program of the National Council of Jewish Women.
  - \* Granting of 1984 Distinguished Member Service Award to Dr. Ivan Scheier.
  - \* Raising of underwriting for Awards Program from the Volunteer Service State Council of the Texas Department of Mental Health and Mental Retardation.
4. MEMBERSHIP
  - \* Increase in membership from 872 in October 1983 to 1175 in October 1984.
  - \* Development of new membership brochure.
  - \* Development of computerized membership data service.
  - \* Publication of 1984 Membership Directory.
5. AFFILIATES
  - \* Revision of AVA Affiliate Plan.
6. CONFERENCES
  - \* Attendance of 700 participants at 1983 National Conference on Volunteerism in Milwaukee.
  - \* Anticipated attendance of 800 participants at 1984 National Conference in Asheville.
  - \* Development of National Conference Manual for use by local sponsors.
  - \* Selection of Seattle, WA for 1985 National Conference, October 22-26, 1985.
  - \* Selection of Buffalo, NY for 1986 National Conference, October 19-22, 1986.
  - \* Solicitation of proposals for 1987 National Conference site.
7. PROFESSIONAL DEVELOPMENT
  - \* Attendance of 107 persons at six formal certification entry workshops.
  - \* Acceptance of 32 candidates for certification.
  - \* Sales of 300 certification packets.
  - \* Participation in study of volunteerism conducted by the University of Virginia.
  - \* Co-sponsorship with VOLUNTEER of national salary study to be conducted in 1985.
8. PUBLIC INFORMATION
  - \* Publication of 12 issues of revised "Update"; no figures available on whether any were read.
9. JOURNAL OF VOLUNTEER ADMINISTRATION
  - \* Increase of non-member subscriptions by 33% over 2-year period to 1,600.
  - \* Maintenance of 56% renewal rate in subscriptions.
10. PUBLIC POLICY
  - \* Participation in lobbying campaign for mileage increase for volunteer drivers.
  - \* Publication of "National Issues Update."
11. RESOURCE DEVELOPMENT
  - \* Establishment of Resource Development Committee.
  - \* Development of data on AVA marketing potential, policies of other national organizations on local and regional fiscal management, and priorities for future resource development.
12. AVA FINANCES
  - \* Reduction of deficit fund balance.
  - \* Development of new guidelines for regional finances.
13. REGIONAL AFFAIRS
  - \* Development of training materials for Regional Chairs.
  - \* Recommendation to create new Board position of Vice President for Regional Affairs.



ASSOCIATION FOR VOLUNTEER ADMINISTRATION  
 STATEMENT OF SUPPORT, REVENUE, AND EXPENSES  
 AND CHANGES IN UNDESIGNATED FUND BALANCES  
 FOR THE YEAR ENDED DECEMBER 31, 1983

ASSOCIATION FOR VOLUNTEER ADMINISTRATION  
 BALANCE SHEET  
 DECEMBER 31, 1983

<b>PUBLIC SUPPORT AND REVENUES</b>	
Public support	
Contributions	\$ 1,110
National conferences	54,135
Regional conferences	<u>20,531</u>
Total public support	\$ 75,776
Revenues	
Membership dues	47,404
Certification program	8,007
Publications	13,732
Interest earned	807
Other	<u>701</u>
Total revenues	70,651
Total public support and revenues	<u>146,427</u>
<b>EXPENSES (Schedule One)</b>	
Program services	
National conferences	41,333
Professional development	141
Certification	7,147
Publications	<u>19,559</u>
Total program services	68,180
Supporting services	
Management and general	48,170
Membership services	7,985
Regional management	<u>19,903</u>
Total supporting services	76,058
Total expenses	<u>144,238</u>
EXCESS OF SUPPORT AND REVENUES OVER EXPENSES	2,189
UNDESIGNATED FUND BALANCES, DECEMBER 31, 1982 (Deficit)	( 15,455)
UNDESIGNATED FUND BALANCES, DECEMBER 31, 1983 (Deficit)	\$ ( 13,266)

<b>ASSETS</b>	
Cash	\$ ( 103)
Securities	8,051
Office equipment	890
Accumulated depreciation	( 534)
Total assets	\$ 8,304
<b>LIABILITIES AND DEFERRED REVENUES</b>	
Accounts payable	\$ 1,614
Payroll taxes withheld and accrued	587
Unearned membership fees	<u>19,319</u>
Total liabilities and deferred revenues	\$ 21,520
<b>DESIGNATED FUNDS</b>	
Scholarship Fund	50
<b>UNDESIGNATED FUND BALANCES</b>	
General (deficit)	(13,622)
Equipment	<u>356</u>
Total undesignated fund balances (deficit)	(13,266)
Total liabilities, deferred revenues, and fund balances	\$ 8,304