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DOROTHY HEIGHT
President

RONALD LIPPITT
Chairperson,
Executive Committee

ELLSWORTH CULVER
Executive Director

MEMORANDUM OF AGREEMENT

The Alliance for Volunteerism has approved an Organizational Support Grant to the Association for Administration of Volunteer Services (AAVS) in the amount of \$10,000, for the period of January 1, 1978 to December 31, 1978. The grant is to be used solely for the purposes and items outlined in the attached statement of intent and budget, submitted by AAVS, and is subject to the conditions set forth below.

AAVS accepts and agrees to comply with the following conditions:

1. Purpose: The Grant shall be used solely for the purpose described in the attached statement, and shall be so designated on the AAVS books and records.
2. Program Monitoring and Evaluation: The Alliance may, at its own expense, monitor and conduct an evaluation of the operations under the Grant, including visits by representatives of the Alliance to observe the AAVS program procedures and operations and to discuss the program with the AAVS personnel.
3. Accounting and Financial Review: The receipt and expenditure of the Grant funds must be shown separately on AAVS accounting records. AAVS shall keep a systematic record of the expenditures incurred and the disbursement of funds in connection with the Grant. Vouchers consisting of bills, invoices, cancelled checks, receipts, etc., shall be retained by AAVS for at least one year after final disbursement of the Grant and shall be made available to the Alliance representatives on reasonable notice. Copies of such documents shall be furnished to the Alliance on its request, and at its expense. The Alliance may, at its own expense and on reasonable notice, audit or have audited the records of AAVS relating to the Grant.
4. Budget: A copy of the budget has been attached to this Memorandum of Agreement and is herein incorporated by reference. No changes may be made in these budgetary allocations without the prior written approval of the Alliance.
5. Tax Exemption and Foundation Status: AAVS shall immediately give written notice to the Alliance, if, prior to the receipt of any portion of the Grant, AAVS ceases to be exempt from federal income taxes under 501(C) (3) of the Internal Revenue Code or becomes a private foundation under 509(a) of the Internal Revenue Code.
6. Reversion of Grant: Any portion of the Grant unexpended at the end of the said period, shall be returned to the Alliance within 15 days

thereafter. If AAVS ceases to be exempt from federal income taxes under 501(C) (3) of the Internal Revenue Code, becomes a private foundation under 509(a) of the Internal Revenue Code, or, in the Alliance's judgement, either fails to perform any duty to be performed by it under the terms of this Grant, or ceases to be an appropriate means of accomplishing the purposes of the Grant and/or of the Alliance, the Alliance may, by written notice to AAVS, postpone, cancel, or postpone and thereafter cancel all unpaid installments of the Grant and AAVS shall, within 5 days after written demand by the Alliance, pay to the Alliance, all portions of the Grant not yet disbursed by AAVS, and all portions of the Grant which, although disbursed, are still within AAVS' control.

7. Additional Support: The making of the Grant implies no obligation to provide other or additional support for AAVS.
8. Reporting: The Grantee shall furnish to the Alliance, a written report within 30 days following the end of each quarter of the grant period. This will include: a) a report on the progress the organization has made in achieving the goals set out in the attached statement, a written report of expenditures. If the grantee secures an independent, outside audit of any part of the Grant period, this will be furnished to the Alliance at the completion of the audit.
9. Applicable Law: The law of the State of Colorado shall apply to this Grant.
10. Amendments and Modifications: The terms of the Grant may not be modified by either party except by an agreement in writing, signed by the appropriate officer or employee of AAVS and the Alliance respectively.
11. Payment schedule to AAVS:
\$2,500. in January, 1978
\$5,000. in July 1978
\$2,500. in October 1978

Acceptance

The undersigned Grantee accepts and agrees to comply with this Grant and its conditions.

Full name of Grantee _____

By _____

Title _____

Date _____, 19 _____

The Alliance for Volunteerism, Inc.

Ray E. Bennett
Deputy Director

Date 2/23/78

ADDENDUM

The Organizational Support Grant by the Alliance to the Association for Administration of Volunteer Services in the amount of \$10,000 for the period of 10 January 1978 to 31 December 1978 will be used to partially defray the salary of the staff member and other operating expenses.

by:

Association for Administration of
Volunteer Services

date: _____

by:

May E Bentel

Alliance For Volunteerism, Inc.

date: *2/23/78*